

**NOTICE TO ALL PROPOSERS**

**ADDENDUM NO. 1**

**TO THE REQUEST FOR PROPOSALS FOR**

**TERMINAL AUTOMATED TELLER MACHINES (ATM)**

**7/23/2024**

The following Addendum dated July 23, 2024, shall be made a part of the Request for Proposal (RFP) dated July 12, 2024, for ATM Services.

**RESPONSES TO QUESTIONS**

Q1: I Was able to open the attachment, but it seems to be missing page 5 of 5 of Exhibit A. If it is blank, please let me know.

Answer: The Pages for Exhibit A for (Information Security Requirements), has a total of 4 pages, not 5

Q2: Please provide the transaction dollar volume, number, and type of transactions per month for the last year. The current provider can quickly generate this report. This information helps determine the type of ATM equipment and overhead costs.



TUS 12-Month ATM  
Data 12072022.pdf

Answer: Currently, there are no ATM services provided at the airport. Please see attached for the last year of data from the previous ATM provider

Q3: What is the current surcharge at each ATM?

Answer: It was \$3.00 per transaction fee for the previous ATM contract.

Q4: What is the commission split and/or rent paid by the current provider?

Answer: \$1.30 (or approx. 43%) of the \$3.00 transaction fee was due and payable to TAA per previous ATM contract.

Q5: Is a minimum annual guarantee required?

Answer: No, it is not required. However, if proposed by the respondent(s), it will be evaluated as part of the financial benefits to TAA.

Q6: Have you experienced any crime or vandalism issues that would be good to know for the new vendor?

Answer: No known incidents.

Q7: Do all current and proposed ATM locations have electrical outlets, or would outlets need to be installed/added?

Answer: All have outlets.

Q8: Will bolting the machines to the floor using four one-half-inch wide and seven-inch deep concrete bolts be an issue?

Answer: Subject to further technical review by TAA, bolting may be allowed at TAA's discretion.

Q9: What is the current monthly fee currently paid to TAA for the ATM locations?

Answer: Refer to the historical transaction data provided in response to Question #2.

Q10: What is the current transaction fee being charged to customers?

Answer: See Q3 above

Q11: What is the current Privilege Fee per transactions being paid to TAA?

Answer: See Q4 above.

Q12: How many transactions did each machine perform in each year of 2022 and 2023?

Answer: Refer to the historical transaction data provided in response to Question #2.

Q13: What is "insures duly Agreement" (page 18)? Our insurance is from a licensed insurance broker in Kansas. Will we have to purchase insurance coverages from a broker in the State of Arizona?

Answer: No. Provided the insurance carrier is licensed to do business in the state of Arizona.