



## Invoicing Information and Rate Acknowledgment Form

*Commercial Ground Transportation (GT) Providers  
Tucson International Airport*

### Please **PRINT** Legibly

The Tucson Airport Authority (TAA) is responsible for managing commercial Ground Transportation (GT) activities at the Tucson International Airport (TUS). Commercial GT providers not under another contractual arrangement with TAA are authorized to pick-up customers only on the commercial GT roadway and only in accordance with the TUS Commercial GT Rules and Regulations, which are available on TAA's website, [www.flytucson.com](http://www.flytucson.com). Access to the commercial GT roadway is subject to payment of fees established by TAA, which may be changed from time to time at TAA's sole discretion.

#### *Invoicing Information*

Please provide the name of the person and email account that will receive the monthly invoice.

Company Name: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Phone Number: ( \_\_\_\_\_ ) \_\_\_\_\_

Email: \_\_\_\_\_

#### *Rates and Charges Information – Effective **February 1, 2019***

The following charges will be applied for each time the provider accesses the TUS commercial Ground Transportation (GT) roadway, evidenced by use of the provider's TAA-issued proximity card to raise the GT roadway gate arm. Each use of the gate arm will generate a timestamped record of activity in the computerized TUS GT system. At the beginning of each month, the previous month's activity will be downloaded from the TUS GT system. The total count of gate arm activations for each individual provider will be billed in arrears based on the vehicle information given to TAA by the provider at the following rates:

- 1 – 8 Passenger Vehicle: \$3.00 per gate arm use
- 9 – 23 Passenger Vehicle: \$4.00 per gate arm use
- 24+ Passenger Vehicle: \$8.00 per gate arm use

If a provider's gate arm card is lost, stolen, or otherwise not in the driver's possession at the time of desired entry to the commercial GT roadway to pick up passengers/conduct commercial business, and if the driver is in possession of a valid credit card to pay the fee at the time of entry to the commercial lane, the following rates will be charged:

- 1 – 8 Passenger Vehicle: \$30.00
- 9 – 23 Passenger Vehicle: \$40.00
- 24+ Passenger Vehicle: \$60.00

These fees will be paid to a TUS Public Service Officer (PSO) and include both the entry fee and a new gate arm card to be provided by the GT Office at a later date. Providers will be given a receipt and temporary vehicle permit that allows access through the gate arm for up to two (2) business days after first entry. Holes will be punched in the temporary permit by a PSO to indicate each subsequent entry into the GT roadway for the vehicle indicated on said permit. Gate arm cards will be ready and available for pickup within those two (2) business days at the front desk of the 3<sup>rd</sup> floor administration offices within the main terminal.

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If the provider does not have an access card but access to the GT roadway is given to the provider by TAA, it is expected that the provider will wait for the arrival of a PSO and pay the appropriate fees. An additional fee of \$150.00 will be assessed if prior to contact with the PSO a provider picks up their customer(s) and leaves the commercial roadway or if a provider contacts a PSO, fails to pay the appropriate fee, and leaves the commercial roadway.

The following are fees associated with obtaining and maintaining gate arm proximity cards for access to the GT roadway. These are one time charges to be billed in arrears. Each vehicle accessing the GT roadway must have its own access card. If a card is needed, either by an existing provider or a new provider, please see <https://www.flytucson.com/taa/business/ground-transportation/> and complete the 'Vehicle List Certification Form'. Return this form to [pkane@flytucson.com](mailto:pkane@flytucson.com).

- New Card Fee: \$25.00
- Card Reassignment Fee: \$15.00

By signing below, you acknowledge the following:

1. I have read and understand the TUS Commercial Ground Transportation (GT) Rules and Regulations and all applicable rates and charges, and that use of the TUS commercial GT roadway and airport roadways for commercial purposes makes me subject to the applicable rates and charges. Failure to follow the TAA rules and procedures makes me subject to all penalties set forth in the TUS Commercial GT Rules and Regulations, up to and including being prohibited from using the TUS commercial GT roadway and airport roadways.
2. I understand that the GT gate arm activation information to be used for billing is collected and generated by TAA's computerized TUS GT system and agree to this process.
3. I understand and agree that the commercial GT rate schedule may change at TAA's sole discretion at any time with prior written notice.
4. I understand that if this document is not returned to TAA, I will not be able to conduct GT operations at TUS.

Failure to return the form by **January 31, 2019** may result in loss of access to the commercial GT roadway until such time that this form is completed in its entirety and returned to TAA.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
←Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Company Name

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Completed forms may be emailed to: [pkane@flytucson.com](mailto:pkane@flytucson.com)