

TUCSON AIRPORT AUTHORITY | BOARD OF DIRECTORS MEETING
November 6, 2019 | 3:00pm | TAA Board Room

CALL TO ORDER | ROLL CALL:

Lisa Lovallo, Chair	Bill Assenmacher
Taunya Villicana, Vice Chair	Rob Draper
Bruce Dusenberry, Secretary	Judy Rich
Kathy Ward, Treasurer	Keri Silvyn

1. **CONSENT AGENDA:** Matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of the items on the Consent Agenda, unless removed from the Consent Agenda by the Chair after a request of a member of the Board. If removed from the Consent Agenda, the item(s) will be considered separately and individually.
 - a. Approval of the minutes for the September 11, 2019 Board Meeting.

2. **BOARD CHAIR REPORT**
 - a. Recognition and Achievements for TAA and staff: Chris Schmaltz promotion to General Counsel.

3. **COUNCIL REPORTS**
 - a. Corporate Governance, October 3, 2019.
 - b. Audit, October 8, 2019.

4. **PRESIDENT/CEO REPORT | GENERAL**
 - a. **Airport Planning.** Update by TAA staff on the review of multiple components of long-term airport planning for both aeronautical and non-aeronautical development.

- b. **Ground Transportation Improvements.** Update by TAA staff on plan to evaluate the consolidation of ground transportation to improve passenger safety, convenience and wayfinding and provide additional service capacity.
- c. **Board Retreat.** November 7, 2019, 12:00 pm – 3:30 pm, at Westin La Paloma.

5. **PRESENTATIONS**

- a. **Sunnyside Unified School District.** Steve Holmes, Sunnyside Unified School District, and Kerri Lopez-Howell, Sunnyside Foundation will provide an update on impact made from TAA donations.
- b. **Grants and Regulatory Compliance Overview.** TAA management will provide an overview of the grant and compliance requirements process, past successes and future forecasts of potential grants.

6. **CRITICAL INITIATIVES**

- a. **AZ Air National Guard:**
Management will update the Board on negotiations and Letter of Intent among TAA, AZ Air National Guard, National Guard Bureau, the City of Tucson, and Aerovation regarding base expansion and gate relocation. Management will also provide a status update on the Airport Joint Use Agreement between the AZ Air National Guard and TAA.
- b. **Airfield Safety Enhancement Land Transactions:**
Management will update the Board on negotiations between TAA and US Air Force for the exchange of airport and USAF property (Parcels F and G).
- c. **Air Service and Marketing:**
Management will provide an overview of air service and passenger numbers as well as current TAA marketing focus.

7. **DIVISION UPDATES**

- a. Finance and Administration
 - 1. Financial Report
 - 2. 4th Quarter Investment Report

- b. Operations
- c. Planning and Engineering
- d. Government Affairs

8. ACTION ITEMS

- a. **Bylaws Amendment.** The Board will consider and may approve a Governance Council recommended amendment to the TAA Bylaws regarding the extension of Board member terms to be coterminous with their term as Officer of the Board if necessary due to the timing of their officer appointment.
- b. **Approval of Sale of Parcel H.** The Board will consider and may authorize the President/CEO to execute all documents necessary to complete the sale of TAA property known as Parcel H.

9. EXECUTIVE SESSION

- a. **Employment.** The Board may vote to go into executive session pursuant to ARS Sections 38-431.03 (A) (1) and (3) for discussion or consultation for legal advice with the attorney of the Board of Directors of TAA; and for purpose of discussion or consideration of employment, assignment, appointment, promotion, salary of the position of President/CEO of the Tucson Airport Authority, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting.

Board returns to regular session from Executive Session

10. ACTION ITEM

- a. **Employment.** The Board will consider and may take action directing the General Counsel and TAA staff to proceed as discussed and considered in Executive Session related to the President/CEO position and may authorize the Chair of the Board to execute an employment agreement with a President/CEO with terms consistent with those discussed and considered in the Executive Session.

11. ADJOURN

Board Agenda Voting

Lisa Lovallo, Chair	Bill Assenmacher
Taunya Villicana, Vice Chair	Rob Draper
Bruce Dusenberry, Secretary	Judy Rich
Kathy Ward, Treasurer	Keri Silvyn