

**NOTICE TO ALL RESPONDENTS**

**ADDENDUM NO. 1**

**TO THE REQUEST FOR QUALIFICATIONS FOR**

**AS-NEEDED PROFESSIONAL SERVICES  
GEOTECHNICAL/MATERIALS TESTING**

**November 19, 2025**

The following Addendum dated November 19, 2025, shall be made a part of the Request for Qualifications (RFQ) dated November 4, 2025, for As-Needed Professional Services – Geotechnical/Materials Testing.

**GENERAL**

1. The Pre-Submittal Conference Summary dated Tuesday, November 18, 2025, and associated sign-in sheets are attached to this Addendum No. 1.

**RESPONSES TO QUESTIONS**

**Question:** In section A.1.d it states: *Reference information (three (3) names with telephone numbers and email addresses for each type of as-needed services provided)*. Does that mean three references per project example?

**Answer:** Yes, three references per project.

## **PRE-SUBMITTAL CONFERENCE SUMMARY**

**Project Name:** AS-Needed Professional Services

**Date:** Tuesday, November 18, 2025

**Time:** 10:00 a.m.

**Location:** Santa Rita Room

**Funding:** TAA

**Procurement Officer:** Corrie Bussey

**Project Principal:** Mike Williams

## **SIGN IN AND INTRODUCTIONS**

1. See attached Sign-in Sheet for attendees.
2. Corrie Bussey welcomed all attendees and made brief introductions. She indicated that the minutes of the pre-submittal conference will be distributed to all meeting attendees and RFQ holders of record. Further addenda, if any, will be distributed to pre-submittal meeting attendees and firms on the RFQ Holders List.

## **GENERAL INFORMATION**

1. TAA intends to award this contract January 2025 and will have a 3 year initial duration.
2. The Professional Services included in this procurement will be funded by TAA funds only. As-needed services will not be funded by FAA AIP or ADOT Aeronautics grants.
3. The Professional Services included in this Request for Qualifications are for development of both non-aeronautical land holdings and traditional airport projects at TIA and Ryan Airfield. The category of Professional Services is: Geotechnical/Materials Testing.
4. TAA shall not be held responsible for any oral instructions. Any changes to this RFQ will be in the form of an addendum, which will be furnished to all registered RFQ holders and pre-submittal meeting attendees.
5. This RFQ does not obligate TAA to award the contract to any firm nor to pay any cost incurred in the proposal process or in the preparation of Statements of Qualifications (SOQs) submitted in response to this RFQ. TAA reserves the right to reject any and all SOQs or to accept any firm which is deemed to be advantageous to the public and TAA.

6. The SOQ and other requested information must be completed, in its entirety, to the best of Respondent's ability and the Respondent must represent and warrant that all information contained therein is true and correct to the best of Respondent's knowledge.

7. No representative or agent of the Respondent may contact any member of the staff or Selection Committee, any member or director of TAA or any other agent or consultant of TAA, either directly or indirectly. Questions related to the RFQ or SOQ process may be directed in writing to Corrie Bussey by email at [cbussey@flytucson.com](mailto:cbussey@flytucson.com). Any communication, or attempted communication, with any person other than Corrie Bussey shall, in the sole discretion of TAA, be grounds for disqualification of the firm.

8. All information received by TAA in response to this RFQ or contained in the SOQs shall be confidential. The SOQs shall be open to public inspection after the contract is awarded and executed by TAA. To the extent the firm designates, and TAA concurs, trade secrets and other proprietary data contained in the firm's SOQ will be kept confidential.

9. TAA will issue the minutes of the pre-submittal conference and written responses to any questions received to all RFQ holders no later than Wednesday, November 19, 2025. Any questions that the Respondents may have about the RFQ or the project should be emailed to Corrie Bussey at [cbussey@flytucson.com](mailto:cbussey@flytucson.com) no later than 2:00 p.m. on Tuesday, November 26, 2025. TAA will issue a final addendum, if necessary, on Monday, December 1, 2025.

#### **DISADVANTAGED BUSINESS ENTERPRISE**

10. DBE. It is the policy of TAA to ensure Disadvantaged Business Enterprise firms ("DBEs"), have a fair and equal opportunity to participate in TAA's contracts. Pursuant to the U.S. Department of Transportation's Interim Final Rule (IFR) issued September 30, 2025, (see Disadvantaged Business Enterprise Program and Disadvantaged Business Enterprise in Airport Concessions Program Implementation Modifications, 90 Fed. Reg. No. 190, page 47969-47982), until TAA completes the reevaluation process described in the IFR, TAA will no longer include DBE contract goals or count DBE participation toward overall program goals.

Respondents are still encouraged to pursue subcontracting and partnership opportunities with disadvantaged and small businesses. If you have any questions about TAA's DBE Program, please contact Bert Resimont, TAA DBE Liaison Officer, at 520-573-4892.

## **PROPOSAL REQUIREMENTS**

1. Corrie Bussey reminded the firms to carefully review the SOQ requirements described in Section V on page 4.
2. Respondents should review the insurance requirements beginning on page 2 of the RFQ to confirm that they can comply.
3. Reference information to include three (3) names with telephone numbers and email addresses for each category of as-needed services proposing for is required under Section V.3.A.1.d of the RFQ. Client references provided in the SOQs should not include TAA.
4. Failure on the part of a Respondent to provide any portion of the required documentation may be cause for rejection of the SOQ. In the event of any conflict between any of the SOQ documents, resolution thereof shall be at TAA's sole discretion.
5. Written SOQs will be received by TAA, until 2:00 p.m. local Tucson time on Friday, December 5, 2025 attention Corrie Bussey, Procurement Administrator, at the TAA Administration Offices, Tucson International Airport Terminal, Third Floor, 7250 South Tucson Blvd., Suite 300, Tucson, Arizona 85756. One (1) original and Five (5) copies of the SOQ are required to be addressed and delivered by hand or UPS/FedEx to TAA on or before the day and hour set for receipt. An SOQ may be withdrawn by written request any time before the scheduled time and date for receipt. Any SOQ submitted after the designated date and time will not be accepted or considered. Make sure the Project Name is clearly indicated on the outside of the box/envelope. SOQs submitted after that time may not be accepted.
6. SOQs may be withdrawn either personally or by written request any time before the scheduled date and time of receipt.

## **SELECTION PROCESS**

1. TAA is conducting a selection process in accordance with the requirements of Title 34 A.R.S. to select firms to provide Professional Services for the project listed in the RFQ.
2. SOQs from interested firms will be evaluated by an in-house Selection Committee, which will rank the SOQs based on qualifications only. It is the intent of the Authority to select up to three (3) firms.
3. The Selection Committee will prepare a final ranking of firms in the Professional Services category.

## **SCOPE OF WORK**

Victor Palma provided scope of work briefing.

Individual Work Authorizations may include, but are not limited to, subsurface investigations, geotechnical engineering analysis, special inspections, construction materials testing and related consulting services for small to medium projects at TUS and RYN Airfield. The consultant shall be expected to work closely with TAA's internal teams and other contracted parties, ensuring integration with overall project objectives, airport operations, and regulatory compliance. The maximum value for any single Work Authorization shall be limited to \$500,000.00 and the maximum annual (TAA fiscal year October 1 through September 30) contract value awarded to a single firm under the Professional Services Agreement shall be \$500,000.00 and only when funds are included in the O&M budget or captured in a major maintenance project, as approved.

## **DISCUSSION**

The floor was opened to questions.

No questions were asked.

Attendees were reminded that the last day for questions is November 26, 2025, and the SOQ due date and time is Friday, December 5, 2025 by 2:00 p.m.

The conference adjourned at 10:14 a.m.

The above is intended to be a summary of the proceedings as recalled by Corrie Bussey. The proceedings were recorded and is on file in the TAA's Procurement Department.

Tucson Airport Authority  
7250 S. Tucson Blvd, Ste. 300  
Tucson, AZ 85756  
(520) 573-8100

## ATTENDANCE SIGN IN SHEET

### AS-NEEDED PROFESSIONAL SERVICES - 2025 Pre-Submittal Conference



Date: <b>November 18, 2025</b>	Time: <b>10:00 a.m.</b>	Location: <b>Santa Rita Room</b>	
NAME	ORGANIZATION	PHONE	EMAIL ADDRESS
Corrie Bussey	TAA	520-573-4821	<a href="mailto:cbussey@flytucson.com">cbussey@flytucson.com</a>
Mattison Garry	TAA	520-573-4807	<a href="mailto:mgarry@flytucson.com">mgarry@flytucson.com</a>
Victor Palma	TAA	520-573-4853	<a href="mailto:vpalma@flytucson.com">vpalma@flytucson.com</a>
Bert Resimont	TAA	520-573-4892	<a href="mailto:bresimont@flytucson.com">bresimont@flytucson.com</a>
Mike N Williams	TAA	520-573-4813	<a href="mailto:mnwilliams@flytucson.com">mnwilliams@flytucson.com</a>
John Voorhees	TAA	520-573-4850	<a href="mailto:jvoorhees@flytucson.com">jvoorhees@flytucson.com</a>
Scott Robidoux	TAA	520-573-4811	<a href="mailto:srobidoux@flytucson.com">srobidoux@flytucson.com</a>
Debbie Cruz	TAA	520-573-4831	<a href="mailto:dcruz@flytucson.com">dcruz@flytucson.com</a>
Alex St Paul	TAA	520-573-4806	<a href="mailto:astpaul@flytucson.com">astpaul@flytucson.com</a>
Westin Skillings	ALTA ENI	520-668-2968	<a href="mailto:westin.skillings@altaei.com">westin.skillings@altaei.com</a>
Max Infante	Pattison Engineering	520-333-8555	<a href="mailto:minfante@pattisonengineering.com">minfante@pattisonengineering.com</a>
Laurie Hughes	Certerra		<a href="mailto:lhughes@certerra.com">lhughes@certerra.com</a>
Rob Brethauer	AERO Systems Engineering	404-307-8635	<a href="mailto:rob.brethauer@aerosys.net">rob.brethauer@aerosys.net</a>

**Tucson Airport Authority**  
7250 S. Tucson Blvd, Ste. 300  
Tucson, AZ 85756  
(520) 573-8100

## ATTENDANCE SIGN IN SHEET



## AS-NEEDED PROFESSIONAL SERVICES - 2025

### Pre-Submittal Conference

Date: **November 18, 2025**

Time: **10:00 a.m.**

Location:

## Santa Rita Room

NAME

## ORGANIZATION

PHONE

EMAIL ADDRESS

Leslie Barrett

## Vanir

310-266-3633

[leslie.barrett@vanir.com](mailto:leslie.barrett@vanir.com)

Kassandra Acosta

ECS Southwest LLP

972-392-3222

[kacosta@ecslimited.com](mailto:kacosta@ecslimited.com)

Douglas Perkins

## CMT Technical Services

701-260-8889

[doug.perkins@cmttechnicalservices.com](mailto:doug.perkins@cmttechnicalservices.com)

Rafael Hernandez

ATEK

520-909-5947

[rhernandez@atekec.com](mailto:rhernandez@atekec.com)

Randall Harris

## Certerra

520-429-5301

[rharris@certerra.com](mailto:rharris@certerra.com)

James Floyd

ALTA

602-361-3289

[jamie.floyd@altaarizona.com](mailto:jamie.floyd@altaarizona.com)

Chase Chittester

Speedie And Associates

520-514-9411

cchitteste@speedie.net

Shekhar Shah

QT Arizona

480-717-9657

[sshah@qt-az.com](mailto:sshah@qt-az.com)