

**03/0TUCSON AIRPORT AUTHORITY | Public Safety Personnel Retirement System (PSPRS)
Special Local Board Meeting
Tuesday, December 5, 2023 | 8:00 a.m. | [Microsoft Teams](#)**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tucson Airport Authority (TAA) **Public Safety Personnel Retirement System (PSPRS) Local Board** and to the public that the Board will hold a meeting open to the public on **Tuesday, December 5, 2023, beginning at 8:00 a.m.** Board members and the public may attend virtually via the remote participation platform Microsoft Teams.

The Board may vote to go into executive session pursuant to A.R.S. § 38-431.03 for the purpose of discussion or for legal advice with the Board attorney, or for confidential medical review, regarding any item on this agenda. If authorized by a majority vote of the Board members, the executive session will be held immediately after the vote and will not be open to the public. An executive session, if approved, is authorized under A.R.S. § 38-431.03(A)(3).

Members of the public interested in observing the proceedings may do so through Microsoft Teams. Click [HERE](#) to be taken to the registration form. Upon registering, you will receive an email confirmation containing the hyperlink, telephone number, and access code to join the meeting online or by phone.

The agenda for the meeting is as follows:

1. CALL TO ORDER | ROLL CALL

- | | |
|---|---|
| <input type="checkbox"/> Jim Ronstadt, Chair | <input type="checkbox"/> Fire Captain Scott Lackey, Board Member |
| <input type="checkbox"/> Taunya Villicaña, Vice Chair | <input type="checkbox"/> Police Sergeant Raymon Smith, Board Member |
| <input type="checkbox"/> John Ivanoff, Board Member | |

2. APPROVAL OF MINUTES

The PSPRS Local Board will consider and may approve the minutes of the PSPRS Local Board meeting held on October 17, 2023.

3. JEFFREY STREBING DISABILITY APPLICATION

The PSPRS Local Board will review, consider, and may take appropriate action regarding the disability application filed by Jeffrey Strebing.

4. 2024 LOCAL BOARD MEETING SCHEDULE

The Local Board will consider and may direct Board staff to take appropriate action regarding scheduling Local Board meetings in 2024.

5. ADJOURN

Byron M. Jones, CMC, Local Board Secretary
Direct: (520) 573-4822 | bjones@flytucson.com

**TUCSON AIRPORT AUTHORITY | Public Safety Personnel Retirement System (PSPRS)
Local Board Meeting
Tuesday, October 17, 2023 | 8:00 a.m. | Virtual Meeting**

THIS BOARD MEETING WAS HELD VIRTUALLY, WITH BOARD MEMBERS ATTENDING VIA MICROSOFT TEAMS OR TELEPHONICALLY. MEMBERS OF THE PUBLIC WHO COMPLETED A REGISTRATION FORM RECEIVED A LINK TO VIEW THE MEETING VIA MICROSOFT TEAMS OR TO LISTEN TELEPHONICALLY.

1. CALL TO ORDER | ROLL CALL

Chair Ronstadt called the meeting to order at 8:30 a.m.

Board Secretary Jones reported that Vice Chair Villicaña is on bereavement and will not be in attendance.

Board Members Present: Chair Jim Ronstadt, Board Member John Ivanoff, Board Member Scott Lackey (Fire), and Board Member Raymon Smith (Police)

Board Members Absent: Vice Chair Taunya Villicaña

Staff Present: Local Board Attorney Andrew Apodaca, Esq., IT Systems Administrator Matthew Chandler, and Local Board Secretary Byron Jones

Others Present: TAA Fire Chief Tom Tucker, and TAA Deputy General Counsel Kim Outlaw Ryan and TAA Manager of Employee Services Erin Thompson

2. APPROVAL OF MINUTES

Motion by Board Member Ivanoff, seconded by Board Member Smith, to approve the minutes of the PSPRS Local Board meeting held on July 18, 2023. The motion carried by the following vote:

Ayes (4) Ronstadt, Ivanoff, Lackey, and Smith

Nays (0)

3. PRE-EXISTING CONDITION AND MEMBERSHIP DETERMINATIONS

Employee	Position	Start Date	Term Date
i. Ralph Brown III	Police Officer	04/24/2023	09/17/2023
	Public Service Officer	09/18/2023	N/A

Board Attorney Apodaca stated that Mr. Brown was a former TAA employer who was subsequently rehired. TAA was unable to find a record of determination regarding Mr. Brown's PSPRS eligibility or pre-existing conditions. Mr. Brown has

moved from a sworn officer position to the position of Public Service Officer, which is not covered under PSPRS. The Board is being asked to make findings regarding Mr. Brown’s membership eligibility and pre-existing conditions, and to terminate his membership effective September 18, 2023.

There was no Board discussion.

Motion by Board Member Ivanoff, seconded by Board Member Smith, to find that Ralph Brown III met all applicable PSPRS membership definitions, including the definition of Member, A.R.S. §38-842 (31), and all its related definitions, and regular assignment to hazardous duty, pursuant to A.R.S. §38-842 (42), effective on the date of his re-hire. The motion carried by the following vote:

Ayes (4) Ronstadt, Ivanoff, Lackey, and Smith

Nays (0)

Motion by Board Member Ivanoff, seconded by Board Member Smith, to terminate Ralph Brown III’s PSPRS membership with the Tucson Airport Authority, effective 9/18/23, the date of his reassignment to the position of Public Service Officer. The motion carried by the following vote:

Ayes (4) Ronstadt, Ivanoff, Lackey, and Smith

Nays (0)

Motion by Board Member Ivanoff, seconded by Board Member Smith, to declare one pre-existing condition for Ralph Brown III as listed in the pre-existing condition report in the Board packet. The motion carried by the following vote:

Ayes (4) Ronstadt, Ivanoff, Lackey, and Smith

Nays (0)

4. PRE-EXISTING CONDITION DETERMINATIONS

	<u>Employee</u>	<u>Position</u>	<u>Membership Determination</u>
i.	James Allerton	Police Officer	09/06/2022
ii.	Jack Burr	Firefighter	03/01/2022
iii.	Calvin Hernandez	Police Officer	01/17/2023
iv.	Cassandra Liska	Police Officer	01/17/2023
v.	Fabian Sanchez	Firefighter	01/17/2023

There was no Board discussion.

Motion by Board Member Ivanoff, seconded by Board Member Lackey, to declare all pre-existing conditions (PECs) for James Allerton (1 PEC), Jack Burr (1 PEC), Calvin Hernandez (1 PEC), Cassandra Liska (1 PEC), and Fabian Sanchez (2 PECs), as listed in the pre-existing condition reports in the Board packet. The motion carried by the following vote:

Ayes (4) Ronstadt, Ivanoff, Lackey, and Smith

Nays (0)

5. 2024 LOCAL BOARD MEETING SCHEDULE

The Board discussed the possibility of moving to in-person meetings or a hybrid of in-person and virtual meetings. The consensus was to table the matter to the next meeting to give Vice Chair Villicaña the opportunity to weigh-in on the discussion.

6. ADJOURN

There being no further business to discuss, Chair Ronstadt adjourned the meeting at 8:43 a.m.

APPROVED BY:

Prepared by:

James Ronstadt,
Chair

Byron M. Jones, CMC
Local Board Secretary

Date: _____

Date: _____

Date: December 5, 2023

To: TAA PSPRS Joint Fire and Police Local Board
From: Byron Jones, Local Board Secretary
Re: 2024 Board Meeting Dates/Meeting Format

Background:

The PSPRS Joint Fire and Police Local Board is required to meet a minimum of two times per year pursuant to A.R.S. § 38-847(C), although the Board has historically scheduled meetings on the third Tuesday of the first month of each quarter beginning at 8:00 a.m. The Board's consensus at the time it approved the 2023 meeting schedule was to continue holding quarterly meetings until the backlog of Pre-Existing Condition determinations had been caught up. The backlog is anticipated to be eliminated no later than the first board meeting of 2024. If the Board desires to continue the current schedule, the meeting dates for 2024 will be as follows:

First Quarter: Tuesday, January 16, 2024

Second Quarter: Tuesday, April 16, 2024

Third Quarter: Tuesday, July 16, 2024

Fourth Quarter: Tuesday, October 15, 2024

The Board has also held completely virtual meetings as a precaution during the COVID-19 pandemic. The Board has the discretion to continue meeting virtually, move back to in-person meetings, or a hybrid of the two.

Recommendation:

Adopt a consensus as to the frequency, start time, and format of meetings for 2024 and direct Board staff to take the necessary steps to schedule the meetings in compliance with the Arizona Open Meeting Law.