

---

**TUCSON AIRPORT AUTHORITY | Public Safety Personnel Retirement System (PSPRS)  
Local Board Meeting  
Tuesday, January 17, 2023 | 8:00 a.m. | Virtual Meeting**

---

**THIS BOARD MEETING WAS HELD VIRTUALLY, WITH BOARD MEMBERS ATTENDING VIA MICROSOFT TEAMS OR TELEPHONICALLY. MEMBERS OF THE PUBLIC WHO COMPLETED A REGISTRATION FORM RECEIVED A LINK TO VIEW THE MEETING VIA MICROSOFT TEAMS OR TO LISTEN TELEPHONICALLY.**

**1. CALL TO ORDER | ROLL CALL**

Chair Ronstadt called the meeting to order at 8:03 a.m.

**Board Members Present:** Chair Jim Ronstadt, Vice Chair Taunya Villicaña, Board Member John Ivanoff, Board Member Scott Lackey (Fire), and Board Member Raymon Smith (Police)

**Staff Present:** Local Board Attorney Andrew Apodaca, Esq. and Local Board Secretary Byron Jones, TAA Clerk

**Others Present:** Representing the Tucson Airport Authority: Deputy General Counsel Kim Outlaw Ryan, Manager of Employee Services Erin Thompson, and IT Customer Support Technician Randy Janek

**2. APPROVAL OF MINUTES**

**MOTION BY Board Member Ivanoff, SECONDED BY Board Member Lackey, to APPROVE the minutes of the Public Safety Personnel Retirement System Local Board special meeting held on November 9, 2022. The motion carried by the following vote:**

**Ayes 5 Chair Ronstadt, Vice Chair Villicaña, Board Member Ivanoff, Board Member Lackey, and Board Member Smith**

**Nays 0**

**3. ACTION ITEMS**

**a. LOCAL BOARD ADMINISTRATION**

**i. 2023 Board Meeting Schedule:**

Board Attorney Apodaca stated that the Board is statutorily required to have a minimum of two meetings per year, although the Board has historically scheduled meetings on the third Tuesday of the first month of each quarter.

The Board’s consensus was to continue quarterly meetings until the current backlog of Pre-Existing Condition determinations has been corrected, with the understanding that some flexibility may be appropriate for future scheduling.

**MOTION BY Vice Chair Villicaña, SECONDED BY Board Member Ivanoff, to DIRECT staff to schedule quarterly meetings of the Board on the third Tuesday of the first month of each quarter for the remainder of the 2023 calendar year. The motion carried by the following vote:**

**Ayes 5 Chair Ronstadt, Vice Chair Villicaña, Board Member Ivanoff, Board Member Lackey, and Board Member Smith**

**Nays 0**

**ii. Appointment of Vice Board Chair:**

Board Member Ivanoff nominated Board Member Villicaña to serve as Vice Chair. Board Member Villicaña accepted the nomination.

Board Attorney Apodaca stated (in reply to a question from Board Secretary Jones) that Board Member Villicaña’s term as Vice Chair would run concurrently with her board term.

**MOTION BY Board Member Ivanoff, SECONDED BY Board Member Lackey, to APPOINT Board Member Villicaña as vice chair of the Public Safety Personnel Retirement System Local Board. The motion carried by the following vote:**

**Ayes 5 Chair Ronstadt, Vice Chair Villicaña, Board Member Ivanoff, Board Member Lackey, and Board Member Smith**

**Nays 0**

**b. DISCUSSION, CONSIDERATION, AND APPROPRIATE ACTION FOR PSPRS MEMBERSHIP AND PRE-EXISTING CONDITION DETERMINATIONS FOR NEW HIRES:**

- i. Cassandra Liska, Police Officer, DOH, 10/24/2022, Tier date 01/22/2023
- ii. Nicolas Matlock, Firefighter, DOH, 10/31/2022, Tier date 01/29/2023

- iii. Fabian Sanchez, Firefighter, DOH, 10/31/2022, Tier date 01/29/2023

**MOTION BY Board Member Lackey, SECONDED BY Vice Chair Villicaña, to FIND that Cassandra Liska (Police Officer), Nicolas Matlock (Firefighter), and Fabian Sanchez (Firefighter), meet all applicable PSPRS membership definitions, including the definition of Member, A.R.S. §38-842 (31), and all its related definitions, and regular assignment to hazardous duty, pursuant to A.R.S. §38-842 (42), effective on their dates of hire, with Tier 3 dates as noted in the agenda. The motion carried by the following vote:**

**Ayes 5 Chair Ronstadt, Vice Chair Villicaña, Board Member Ivanoff, Board Member Lackey, and Board Member Smith**

**Nays 0**

- c. **DISCUSSION, CONSIDERATION, AND APPROPRIATE ACTION TO DETERMINE THE RE-HIRE ELIGIBILITY OF THE FOLLOWING PSPRS RETIREES:**

Board Attorney Apodaca explained that Police Officer Michael Jennings, Public Service Officer Jay Byroad, and Police Officer Manh Vu are retirees from other PSPRS member agencies. The Board’s vote is to determine whether they meet the requirements to be rehired under PSPRS statutes and whether TAA is required to pay the Alternate Contribution Rate (ACR) to PSPRS. He recommended that the Board go into executive session if it has questions regarding the rehire eligibility of these employees.

**MOTION BY Vice Chair Villicaña, SECONDED BY Board Member Ivanoff, to CONVENE in executive session to consider and to receive advice from the Board Attorney regarding the rehire eligibility of Police Officer Michael Jennings, Public Service Officer Jay Byroad, and Police Officer Manh Vu. The motion carried by the following vote:**

**Ayes 5 Chair Ronstadt, Vice Chair Villicaña, Board Member Ivanoff, Board Member Lackey, and Board Member Smith**

**Nays 0**

The public meeting recessed and the PSPRS Local Board went into executive session at 8:19 a.m.

The executive session adjourned at 8:51 a.m. Chair Ronstadt reconvened the public meeting at 8:53 a.m.

Board Attorney Apodaca asked TAA Manager of Employee Services Erin Thompson the following questions on the Board's behalf:

1. Are the Police Officer positions held by Michael Jennings and Manh Vu typically filled by certified law enforcement officers?

Ms. Thompson replied in the affirmative.

2. Is the Public Service Officer position held by Jay Byroad typically filled by a certified law enforcement officer?

Ms. Thompson replied in the negative.

3. Did Jay Byroad receive any compensation as a Police Officer before he transitioned to the Public Service Officer position?

Ms. Thompson stated that Mr. Byroad worked as a Police Officer for approximately one month; however, he did not pass the waiver to have his Arizona POST (Peace Officer Standards Training) certification reinstated.

4. Was Jay Byroad assigned to hazardous duty during his waiting period?

Ms. Thompson stated that Mr. Byroad was studying for his POST recertification, but she was not certain whether he had been assigned to hazardous duty during this period.

Board Member Smith stated that Mr. Byroad was on office duty while he studied for the recertification. He was never assigned to normal police duties during the waiting period.

5. Did Michael Jennings, Jay Broad, and Manh Vu all retire from different PSPRS member agencies?

Ms. Thompson replied in the affirmative.

6. Has TAA paid the Alternative Contribution Rate (ACR) for either Officer Michael Jennings or Officer Manh Vu?

Ms. Thompson replied in the affirmative for Officer Jennings. Officer Vu only started the previous week and had yet to receive a paycheck from TAA; however, he was entered to receive the ACR.

7. Has TAA made any contributions to the PSPRS retirement accounts for Officer Michael Jennings or Officer Manh Vu?

Ms. Thompson replied in the affirmative for Officer Jennings. She replied in the negative for Officer Vu as he had yet to receive a paycheck.

8. Based on Ms. Thompson’s response to question #7, Mr. Apodaca asked “Other than the ACR,” is TAA making any other contributions or credit service on behalf of Officer Michael Jennings or Officer Manh Vu.

Ms. Thompson answered that she was unaware of any other contributions for either officer, but she will confirm and follow up with Board Attorney Apodaca.

- i. Michael Jennings, Police Officer, DOH, 10/17/2022

**MOTION BY Board Member Ivanoff, SECONDED BY Board Member Smith, to FIND that the position of Police Officer IS a position typically filled by a covered employee, and therefore the Alternate Contribution Rate IS required for Officer Michael Jennings. The motion carried by the following vote:**

**Ayes 5 Chair Ronstadt, Vice Chair Villicaña, Board Member Ivanoff, Board Member Lackey, and Board Member Smith**

**Nays 0**

**MOTION BY Board Member Ivanoff, SECONDED BY Board Member Lackey, to FIND—pending confirmation from TAA’s People Operations Department—that the Tucson Airport Authority HAS NOT made additional contributions and/or added credited service to Officer Jennings’ PSPRS account. The motion carried by the following vote:**

**Ayes 5 Chair Ronstadt, Vice Chair Villicaña, Board Member Ivanoff, Board Member Lackey, and Board Member Smith**

**Nays 0**

ii. Jay Byroad, Public Service Officer, DOH, 12/05/2022

**MOTION BY Board Member Ivanoff, SECONDED BY Board Member Lackey, to FIND that the position of Public Service Officer IS NOT a position typically filled by a covered employee, therefore no PSPRS contributions are required by the TAA on behalf of Public Service Officer Jay Byroad.**

**Ayes 5 Chair Ronstadt, Vice Chair Villicaña, Board Member Ivanoff, Board Member Lackey, and Board Member Smith**

**Nays 0**

iii. Manh Vu, Police Officer, DOH, 01/09/2023

**MOTION BY Board Member Ivanoff, SECONDED BY Board Member Lackey, to FIND that the position of Police Officer IS a position typically filled by a covered employee, and therefore the Alternate Contribution Rate IS required for Officer Manh Vu and that the TAA should pay the Alternate Contribution Rate to PSPRS once he begins receiving a paycheck from the TAA. The motion carried by the following vote:**

**Ayes 5 Chair Ronstadt, Vice Chair Villicaña, Board Member Ivanoff, Board Member Lackey, and Board Member Smith**

**Nays 0**

**d. JEFFREY STREBING DISABILITY APPLICATION:**

Chair Ronstadt postponed this matter until a future date to be determined, based on Mr. Strebing's counsel being unavailable for today's meeting.

**4. ADJOURN**

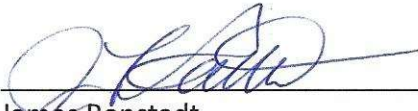
**MOTION BY Board Member Ivanoff, SECONDED BY Board Member Lackey, to ADJOURN the meeting. The motion carried by the following vote:**

**Ayes 5 Chair Ronstadt, Vice Chair Villicaña, Board Member Ivanoff, Board Member Lackey, and Board Member Smith**

**Nays 0**

There being no further business to discuss, Chair Ronstadt adjourned the meeting at 9:05 a.m.

**APPROVED BY:**



James Ronstadt,  
Chair

Date: 04/18/23

**Prepared by:**

Byron M. Jones, CMC,  
Local Board Secretary

Date: \_\_\_\_\_

There being no further business to discuss, Chair Ronstadt adjourned the meeting at 9:05 a.m.

**APPROVED BY:**

\_\_\_\_\_  
James Ronstadt,  
Chair

Date: \_\_\_\_\_

**Prepared by:**

*Byron M. Jones*  
\_\_\_\_\_  
Byron M. Jones, CMC,  
Local Board Secretary

Date: April 18, 2023