
TUCSON AIRPORT AUTHORITY | Nominating Council Meeting
Friday, March 10, 2023 | 11:00 a.m. | [Microsoft Teams](#)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tucson Airport Authority (TAA) and to the public that the **Nominating Council** will hold a meeting open to the public on **Friday, March 10, 2023, beginning at 11:00 a.m.** Directors and the public may attend virtually or telephonically.

Members of the public interested in observing the proceedings virtually or telephonically may do so through Microsoft Teams. Click [HERE](#) to be taken to the registration form. Upon registering, you will receive an email confirmation containing the hyperlink, telephone number, and access code to join the meeting virtually or telephonically.

The agenda for the meeting is as follows:

1. CALL TO ORDER | ROLL CALL

- | | | |
|--|---|---------------------------------------|
| <input type="checkbox"/> Lisa Lovallo, Chair | <input type="checkbox"/> Steve Cole, Vice Chair | <input type="checkbox"/> Phil Swaim |
| <input type="checkbox"/> Rhonda Piña | <input type="checkbox"/> Ellen Wheeler | <input type="checkbox"/> Brandt Hazen |
| <input type="checkbox"/> Carol Stewart | | |

2. APPROVAL OF MINUTES

Approve the minutes of the Nominating Council meeting held on October 12, 2022.

3. PRESIDENT/CEO REPORT

- a. State of the Industry | Update

4. DISCUSSION/PRESENTATION/DIRECTION

- a. **Open Meeting Law Presentation:** The TAA General Counsel will present a brief training on the Arizona Open Meeting Law and its application to members of the Council.
- b. **TAA Current Membership | Update:** The TAA Clerk will review the TAA's current membership.
- c. **2024 Nominating Period | Administrative Items:** The Council may discuss and provide direction on any of the following:
- i. 2023 Meeting Schedule – timing and frequency of meetings
 - ii. Nomination forms – are revisions to the nomination forms needed for 2024?
 - iii. An overall recruitment strategy to identify individuals or groups to target membership; additional information staff can provide during the process.

5. ADJOURN

**TUCSON AIRPORT AUTHORITY | Nominating Council Meeting
Wednesday, October 12, 2022 | 2:00 p.m. | Virtual Meeting**

THIS ADVISORY COUNCIL MEETING WAS HELD VIRTUALLY, WITH COUNCIL MEMBERS ATTENDING VIA MICROSOFT TEAMS OR TELEPHONICALLY. MEMBERS OF THE PUBLIC WHO COMPLETED A REGISTRATION FORM RECEIVED A LINK TO VIEW THE MEETING VIA MICROSOFT TEAMS OR TO LISTEN TELEPHONICALLY.

1. CALL TO ORDER | ROLL CALL

Chair Lovallo called the meeting to order at 2:00 p.m.

Council Members Present: Chair Lisa Lovallo, Vice Chair Steve Cole, Council Member Phil Swaim, Council Member Rob Draper, Council Member Ellen Wheeler, Council Member Fran Katz, and Council Member Rhonda Piña

Staff Present: President/Chief Executive Officer Danette Bewley, Vice President/General Counsel Christopher Schmaltz, IT Customer Support Technician Randy Janek, and TAA Clerk Byron Jones

2. APPROVAL OF MINUTES

MOTION BY Council Member Wheeler, SECONDED BY Council Member Swaim, to APPROVE the minutes of the Nominating Council meeting held on September 7, 2022. The motion carried by the following vote:

Ayes 7 Chair Lovallo, Vice Chair Cole, Council Member Swaim, Council Member Draper, Council Member Wheeler, Council Member Katz, and Council Member Piña

Nays 0

3. PRESIDENT/CEO REPORT

a. State of the Industry | Update

President/CEO Danette Bewley reported the following:

- ☐ The TAA is projected to recover 90% of pre-COVID passenger traffic by the end of the year.
- ☐ Although airlines are extremely interested in the Tucson market, the demand currently outweighs the number of daily seats available. The TAA

is encouraging the airlines to add additional flights, and it is projected there will be significant growth in the TUS market by 2024.

- ☐ A concept study regarding terminal expansion will be completed within the next few months and will be presented to the Board of Directors in 2023. This will be a major investment, which is supported by the airlines.
- ☐ Airports have recently been the target of coordinated cyber-attacks. The TAA's IT department has been diligent in implementing cyber security countermeasures, and so far, TUS is not a direct target of a cyber-attack.

4. NOMINATIONS | APPLICATIONS

a. EMERITUS MEMBER APPLICATIONS:

MOTION BY Vice Chair Cole, SECONDED BY Council Member Wheeler, to RECOMMEND to the Board of Directors that it approve the Emeritus Member requests from Joaquin Ruiz, Izaro Urreiztieta, Bruce Ash, Mercy Valencia, and Lisa Israel. The motion carried by the following vote:

Ayes 7 Chair Lovallo, Vice Chair Cole, Council Member Swaim, Council Member Draper, Council Member Wheeler, Council Member Katz, and Council Member Piña

Nays 0

b. CONTINUING MEMBER, NEW MEMBER, AND DIRECTOR NOMINATIONS:

MOTION BY Council Member Swaim, SECONDED BY Council Member Cole, to NOMINATE Edmund Marquez, Nancy McClure, Teresa Bravo, Shannon Murphy, Amanda Wiggins, Lydia Aranda, and Shaima Namazifard for membership in the Tucson Airport Authority for an initial 15-year term, subject to review by the Board of Directors and election by the full Membership at the Tucson Airport Authority's Annual Meeting in January 2023 (*Pursuant to TAA Bylaws Article 2, Section 2.1, Subsection 2.1.2(a)(ii); Article 2, Section 2.2; and Article 3, Section 3.5*). The motion carried by the following vote:

Ayes 7 Chair Lovallo, Vice Chair Cole, Council Member Swaim, Council Member Draper, Council Member Wheeler, Council Member Katz, and Council Member Piña

Nays 0

MOTION BY Vice Chair Cole, SECONDED BY Council Member Wheeler, to NOMINATE Fran Katz for continued membership in the Tucson Airport Authority for an additional five years, subject to review by the Board of Directors and election by the full Membership at the Tucson Airport Authority's Annual Meeting in January 2023 (*Pursuant to TAA Bylaws Article 2, Section 2.1, Subsection 2.1.2(a)(ii); Article 2, Section 2.2; and Article 3, Section 3.5*). The motion carried by the following vote:

Ayes 7 Chair Lovallo, Vice Chair Cole, Council Member Swaim, Council Member Draper, Council Member Wheeler, Council Member Katz, and Council Member Piña

Nays 0

Council Member Piña stated that she self-nominated herself for a position on the Board of Directors and, pursuant to TAA Bylaws Article 10, Section 10.2, resigned as a member of the Nominating Council and left the meeting at 2:13 p.m.

Council Member Katz stated that she self-nominated herself for a position on the Board of Directors and, pursuant to TAA Bylaws Article 10, Section 10.2, resigned as a member of the Nominating Council and left the meeting at 2:15 p.m.

MOTION BY Council Member Draper, SECONDED BY Vice Chair Cole, to NOMINATE Fran Katz, Calline Sanchez, and Rhonda Piña for their first three-year terms and Mike Hammond and Phil Swaim for their second-three year terms on the Board of Directors, subject to review by the Board of Directors and election by the full Membership at the Tucson Airport Authority's Annual Meeting in January 2023 (*Pursuant to TAA Bylaws Article 2, Section 2.2; Article 3, Section 3.5; and Article 4, Section 4.1*). The motion carried by the following vote:

Ayes 5 Chair Lovallo, Vice Chair Cole, Council Member Swaim, Council Member Draper, and Council Member Wheeler

Nays 0

c. NOMINATION OF CORPORATE OFFICERS FOR 2023:

TAA Clerk Byron Jones reported based on previous discussions that Vice Chair Keri Silyvn would like to be elevated to the Chair position, and Secretary Mike Hammond would like to serve as the Vice Chair. Treasurer Phil Swaim, who was present, stated that he is willing to serve as the Secretary. Because there is no director who has clearly expressed an interest in the Treasurer position, the

consensus of the Council was to recommend a partial slate of Chair, Vice Chair, and Secretary, and recommend the Board choose a Treasurer at its discretion.

MOTION BY Council Member Draper, SECONDED BY Council Member Wheeler, to RECOMMEND to the Board of Directors the slate of corporate officers for 2023: Chair Keri Silvyn, Vice Chair Mike Hammond, and Secretary Phil Swaim. The motion carried by the following vote:

Ayes **5** **Chair Lovallo, Vice Chair Cole, Council Member Swaim, Council Member Draper, and Council Member Wheeler**

Nays 0

5. ADMINISTRATIVE UPDATES

President/CEO Danette Bewley reported the following:

- ❑ A mixer event for TAA Members and guests is being held on October 20 at the Hacienda del Sol Guest Ranch Resort. Members were encouraged to RSVP.
- ❑ The Communications team will be sending a “save-the-date” notice for the Annual Meeting on January 23, 2023, also at the Hacienda del Sol Guest Ranch Resort.
- ❑ 2023 is the TAA’s 75th anniversary. A special event is being planned at the Pima Air and Space Museum. Further details will be sent out when they are available.

6. ADJOURN

There being no further business to discuss, Chair Lovallo adjourned the meeting at 2:32 p.m.

PREPARED BY:

Byron M. Jones, CMC, TAA Clerk

Date: _____

Date: March 10, 2023

To: Nominating Council
From: Byron Jones, TAA Clerk
Re: 2024 Membership Summary | Nominations as of March 10, 2023

Background:

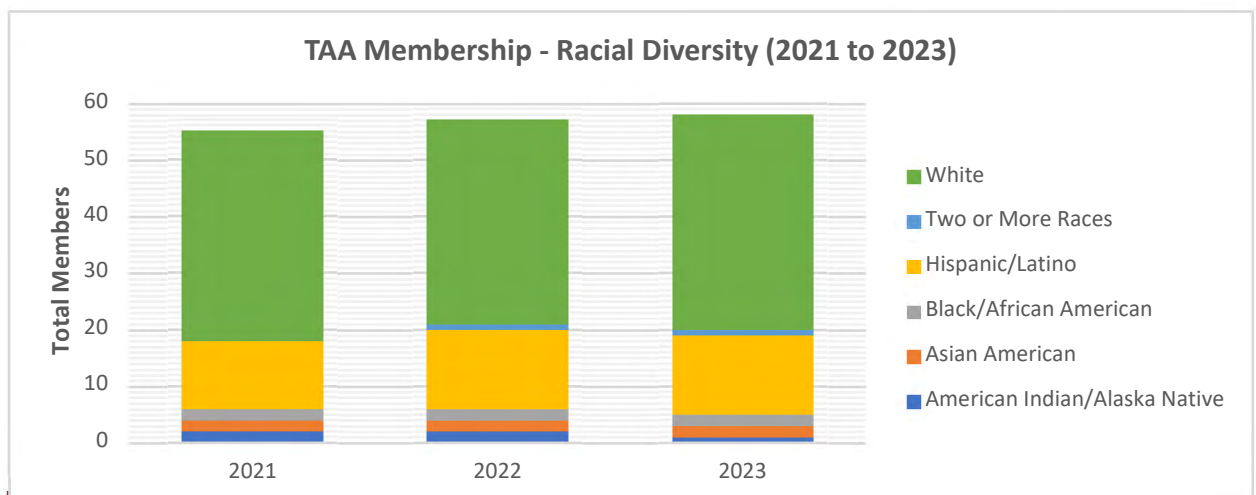
The TAA Bylaws delegate to the Nominating Council the responsibility of considering and making recommendations to the TAA membership regarding New Members, Continuing Members, Emeritus Members, and Directors. Additionally, the Nominating Council may recommend a slate of Board corporate officers for the following calendar year. The 2024 nominating period will commence on April 1 and will conclude on October 1, 2023. The Council's nominations are due to the Board of Directors by November 20 pursuant to the Bylaws.

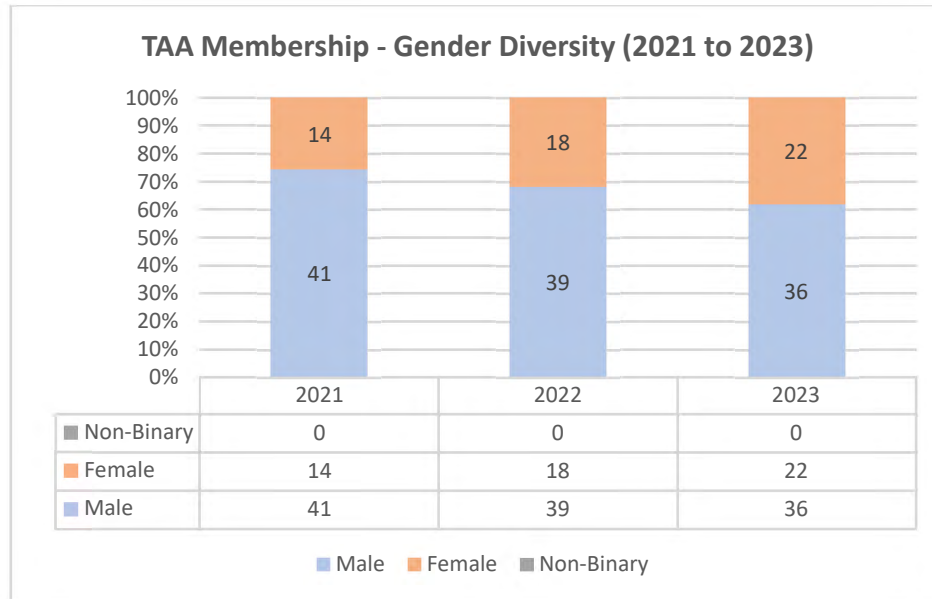
Current Membership | Analysis*:

As of March 10, 2023, the TAA has 58 active Members and **two vacancies**. Three Members will reach the maximum of 20 years in January 2024, and one Member will reach 15 years but will have the option to request a five-year extension of their active membership. At this time, the Nominating Council may nominate **up to five new Members** to the TAA in 2024. This number is subject to increase or to decrease as the nominating period continues and additional applications for emeritus membership are received.

Since 2021, the Council has focused on diversifying the TAA's membership to reflect the demographics of the Southern Arizona region more closely. The following charts and graphs provide an overview of the TAA's current makeup.

Race/Ethnicity	2021		2022		2023		Trend
White	37	67%	36	63%	38	66%	+1
Two or More Races	--	0%	1	2%	1	2%	Same
Hispanic or Latino	12	22%	14	25%	14	24%	+2
Asian American	2	4%	2	4%	2	3%	Same
American Indian/Alaska Native	2	4%	2	4%	1	2%	-1
TOTAL MEMBERS	55		57		58		





*The demographic data provided above pertaining to race/ethnicity and gender is intended to capture generally accepted classifications. Without 100% participation by TAA membership to voluntarily self-disclose gender and race/ethnicity information, the TAA cannot verify the complete accuracy of the data. This information is being provided to aid the Nominating Council in its goal of increasing diversity within the TAA membership.

Recommendation:

For purposes of discussion, the Council may consider, without limitation as to other considerations, any or all the topics below:

1. An overall recruitment strategy (e.g., specific groups to target).
2. The frequency and timing of meetings for the remainder of the year.
3. Whether the Council would like to see changes or updates to the nomination forms.
4. Further information staff can provide to the Council during the nominating period.

Attachments:

1. Current nomination forms.

*An Active or Emeritus Member TAA Member must complete and submit this nomination form in collaboration with the potential nominee. The nomination form and additional requested documentation must be received by the TAA Clerk **no later than 11:59 p.m. on October 1, 2022.***

GENERAL INFORMATION					
Name:		Length of residency*:			
Home Address:					
E-mail Address:					
Home Phone No.:		Mobile Phone No.:			
PROFESSIONAL INFORMATION					
Company:		Profession/Industry:			
Position/Title:					
Work Address:					
Work Phone No.:		Work E-mail Address:			
DEMOGRAPHIC INFORMATION (Optional)					
What is your race/ethnicity? Please mark the one box that describes the race/ethnicity with which you primarily identify.	<input type="checkbox"/>	Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.			
	<input type="checkbox"/>	White: a person that has origins in any of the original peoples of Europe, the Middle East, or North Africa.			
	<input type="checkbox"/>	Black or African American: a person that has origins in any of the Black racial groups of Africa.			
	<input type="checkbox"/>	Asian: a person that has origins in any of the original peoples of East Asia, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.			
	<input type="checkbox"/>	Native Hawaiian or Other Pacific Islander: a person that has origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.			
	<input type="checkbox"/>	American Indian or Alaska Native: a person that has origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.			
	<input type="checkbox"/>	Two or More Races: a person who primarily identifies with two or more of the above race/ethnicity categories.			
What is your gender? Please mark the one box that describes the gender with which you primarily identify.	<input type="checkbox"/>	Male	What is your age? Please mark one box below.	<input type="checkbox"/>	Under 40
	<input type="checkbox"/>	Female		<input type="checkbox"/>	40-50
	<input type="checkbox"/>	Non-binary		<input type="checkbox"/>	51-60
	<input type="checkbox"/>			<input type="checkbox"/>	Over 60
Do you have a disability? Please mark the appropriate box.	<input type="checkbox"/>	Yes, I have a disability (or previously had a disability).			
	<input type="checkbox"/>	No, I do not have (nor have I previously had) a disability.			

*Length of residence in the Tucson International Airport air service area. Pursuant to Section 2.1.1 of the TAA Bylaws, this area encompasses "the general Southern Arizona region."

QUESTIONNAIRE

Is the potential nominee a local, State, or Federal elected official or government employee? If "Yes," list the agency and position/title below. Also, submit a copy of the job description along with the nomination form.	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Please summarize the nominee's professional background and expertise. *(Additional detail may be provided in the nominee's Letter of Interest)*

Please list activities demonstrating the nominee's care and commitment to community service or involvement, including previous or current membership in non-profit or community organizations and the duration of service.

ORGANIZATION/INVOLVEMENT	DURATION OF SERVICE

Please describe how the nominee's personal experience will translate into becoming a fierce advocate of TAA in local, national, and international communities. *(Additional detail may be provided in the nominee's Letter of Interest)*

QUESTIONNAIRE

Please indicate any of the TAA advisory councils which might benefit from the potential nominee's working knowledge, membership, and participation.

COUNCIL			
Audit		<input type="checkbox"/>	
Corporate Governance		<input type="checkbox"/>	
Finance and Risk Management		<input type="checkbox"/>	
Finance and Risk Management – Environmental/Sustainability Sub Council		<input type="checkbox"/>	
Nominating		<input type="checkbox"/>	

Provide a brief explanation of how the TAA will benefit from their participation on the council(s) indicated.
(Additional detail may be provided in the nominee's Letter of Interest)

References

	NAME	E-MAIL ADDRESS	PHONE NO.
1.			
2.			
3.			

Nominated By:

TAA MEMBER (NAME)	SIGNATURE	DATE

Due Date: October 1, 2022 by 11:59 p.m.

Email to:

bjones@flytucson.com

Mail to:

Tucson Airport Authority

Attn: TAA Clerk

7250 S. Tucson Blvd., Ste. 300

Tucson, AZ 85756

A **complete** nomination packet must include the following:

- **New Member Nomination Form** (Signed and dated by a current Active Member or Emeritus Member)
- **Statement of Interest Letter**
- **Resume**
- **Biographical Information** (e.g., company profile, website, or LinkedIn profile)
- **Executed Disclosure Statement**

GENERAL INFORMATION	
Name:	
TAA Member since (year):	
<p>Continuing Member: Active Members may serve for 15 years, and may request, subject to approval, to serve an additional five years as an Active Member, or transition to Emeritus Member. The member application for an additional five years of Membership is considered based upon participation and contribution to TAA's mission.</p> <p>Emeritus Member: Active Members must serve a minimum of 10 years to be eligible for emeritus membership. Members may apply to become emeritus beginning at 10 years, and at any time thereafter while they are a Member. The TAA Bylaws provide that the maximum time a Member may serve is 20 years (15 years plus 5 as a Continuing Member (subject to some exceptions related to Board service)).</p> <p>Emeritus Members will:</p> <ol style="list-style-type: none"> 1. Be invited to the membership business meetings of the Tucson Airport Authority, but not entitled to vote; 2. be invited to all Tucson Airport Authority membership social functions; 3. retain parking privileges at the airport as provided to all TAA members; and 4. be utilized as invited and, if willing, as consultants to the Tucson Airport Authority on special issues. 	
I wish to extend my term as an Active Member an additional five (5) years	<input type="checkbox"/>
I wish to convert to Emeritus Member status	<input type="checkbox"/>

Please describe your participation and contribution to TAA's mission.

SIGNATURE	DATE

Active Members who wish to nominate themselves for a vacancy on the Board of Directors must complete and submit this nomination form to the TAA Clerk **no later than 11:59 p.m. on October 1, 2022.**

GENERAL INFORMATION					
Name:		TAA Member since (year):			
Home Address:					
E-mail Address:					
Home Phone No.:		Mobile Phone No.:			
PROFESSIONAL INFORMATION					
Company:		Profession/Industry:			
Position/Title:					
Work Address:					
Work Phone No.:		Work E-mail Address:			
DEMOGRAPHIC INFORMATION (Optional)					
What is your race/ethnicity? Please mark the one box that describes the race/ethnicity with which you primarily identify.	<input type="checkbox"/>	Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.			
	<input type="checkbox"/>	White: a person that has origins in any of the original peoples of Europe, the Middle East, or North Africa.			
	<input type="checkbox"/>	Black or African American: a person that has origins in any of the Black racial groups of Africa.			
	<input type="checkbox"/>	Asian: a person that has origins in any of the original peoples of East Asia, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.			
	<input type="checkbox"/>	Native Hawaiian or Other Pacific Islander: a person that has origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.			
	<input type="checkbox"/>	American Indian or Alaska Native: a person that has origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.			
	<input type="checkbox"/>	Two or More Races: a person who primarily identifies with two or more of the above race/ethnicity categories.			
What is your gender? Please mark the one box that describes the gender with which you primarily identify.	<input type="checkbox"/>	Male	What is your age? Please mark one box below.	<input type="checkbox"/>	Under 40
	<input type="checkbox"/>	Female		<input type="checkbox"/>	41-50
	<input type="checkbox"/>	Non-binary		<input type="checkbox"/>	51-60
	<input type="checkbox"/>			<input type="checkbox"/>	Over 60
Do you have a disability? Please mark the appropriate box.	<input type="checkbox"/>	Yes, I have a disability (or previously had a disability).			
	<input type="checkbox"/>	No, I do not have (nor have I previously had) a disability.			

DIRECTOR INTEREST FORM

Please explain how the TAA will benefit from your service on the Board of Directors.

SIGNATURE	DATE