

TUCSON AIRPORT AUTHORITY
NOTICE OF REQUEST FOR QUALIFICATIONS FOR PLANNING CONSULTANT SERVICES

1. Title of Project: 20112259 Ryan Airfield Master Plan Update

2. Owner: Tucson Airport Authority

7250 South Tucson Boulevard, Suite 300
Tucson, AZ 85756
(520) 573-4811
Attn: Scott Robidoux

3. General Description of Services: The Tucson Airport Authority ("TAA") invites interested engineering firms to submit a Statement of Qualifications ("SOQ") in response to the Request for Qualifications ("RFQ") for Professional Services required to conduct a Master Plan Update for Ryan Airfield in accordance with all applicable FAA regulations, Advisory Circulars, policies and procedures for TAA project 20112259 Ryan Airfield Master Plan Update.

4. General Description of Project: This project provides for the update of the 2010 Ryan Airfield Master Plan in accordance with all applicable FAA regulations, Advisory Circulars, policies and procedures. The project will include updated aviation demand forecasts, facility requirements, and airport development plan.

5. Location of Work: Ryan Airfield
9698 West Ajo Way
Tucson, Arizona 85735

6. RFQ: Written copies of the RFQ are available for review at TAA's Procurement Services Division, and/or a hard copy (or PDF) may be obtained from that office without charge. To request a copy, contact Sylvia Granillo, sgranillo@flytucson.com. The RFQ contains the instructions, terms and conditions, forms, and other information relating to the RFQ, including, but not limited to, the number of persons or firms to be included on the final list, the selection criteria to be used by the selection committee to select the person or firm to perform the services, the relative weight of the selection criteria, information regarding interviews, and the number of contracts to be awarded.

7. Date and Time for Submission of SOQ: Written SOQs will be received by TAA until 2:00 p.m. Local Tucson Time on Wednesday, February 7, 2018, attention Kathy Myers, Procurement Manager at the TAA Administration Offices, Tucson International Airport, Third Floor, 7250 South Tucson Boulevard, Suite 300, Tucson, Arizona 85756. One (1) original and five (5) copies of the SOQ shall be required to be addressed and delivered to TAA on or before the day and hour set for receipt. An SOQ may be withdrawn by written request any time before the scheduled time and date for receipt. Any SOQ submitted after the designated date and time will not be accepted or considered.

8. Pre-Submission Conference: A pre-submission conference for the project will be held on Wednesday, January 17, 2018, at 11:00 a.m. at the TAA Ryan Airfield Administration Building, 9698 West Ajo Highway, Tucson, Arizona 85735. At this conference, TAA staff will discuss the scope of services, the proposed date for interviews, the selection process, and respond to questions about the RFQ. The pre-submission conference will also include an opportunity to visit the sites of the proposed services.

9. No Prices or Pricing Information: SOQs submitted by any interested persons or firms shall **NOT** include prices or any pricing information for the proposed services.

10. Costs of Responding to the RFQ: Any and all costs associated with responding to this RFQ or providing an SOQ shall be borne solely by the interested person or firm.

11. TAA's Right to Reject for Any Reason: TAA reserves the right to reject any or all SOQs, any other proposals or submissions, to cancel the RFQ, or to withhold the award of any contract relating to the RFQ for any reason which TAA determines.

12. Interest List: TAA is compiling an "Interest List" consisting of all Design Professionals and subconsultants who have submitted SOQs on airport projects. Each firm must complete and submit, with its SOQ, the "Interest List Form" included with the RFQ. Firms can obtain a copy of TAA's current Interest List upon request. The listing of a firm on any TAA Interest List is not an endorsement of that firm and does not indicate that the firm has been pre-qualified for airport work.

13. DBE: It is the policy of the Department of Transportation ("DOT") and TAA that Disadvantaged Business Enterprise firms ("DBEs") as defined in 49 CFR Part 26 (the "DBE Regulations"), shall have a fair and equal opportunity to participate in the performance of contracts financed in whole or in part with federal funds. TAA, in compliance with 49 CFR § 26, has adopted a program regarding the participation of DBEs on federally funded projects. Specifically, it is the goal of TAA to ensure that, to the extent reasonably possible and consistent with other legal requirements that: (a) DBEs are not discriminated against in the award and administration of TAA's contracts; (b) a level playing field is created on which DBEs can compete fairly for TAA's contracts; and (c) any barriers to the participation of DBEs in TAA's contracts are removed. A copy of this program is available upon request. TAA has set an aspirational 7% (7% of the dollar value of the contract) DBE participation goal for this contract.

14. Legal Requirements: The services to be performed will be subject to the provisions of Title 34 of the Arizona Revised Statutes (A.R.S. § 34-101, *et seq.*, as amended). All persons or firms submitting an SOQ and their subconsultants must be duly licensed to perform the work at the time the SOQ is submitted (or exempt from licensing requirements) pursuant to all applicable laws, rules, and regulations. If a licensing exemption is claimed, the person or firm must set forth the basis for the claimed exemption in writing at the time the SOQ is submitted. In addition, the proposed project will be paid for in part with monies to be received from ADOT. For grant funded projects, additional terms and conditions may apply as set forth in the RFQ and proposed Contract Documents.

ADVERTISEMENT DATES: January 4, 2018
January 11, 2018

Daily Territorial
Tucson, Arizona

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