

TUCSON AIRPORT AUTHORITY
NOTICE OF REQUEST FOR QUALIFICATIONS FOR DESIGN PROFESSIONAL SERVICES
ENGINEER

1. Title of Project: 20110146 Drainage Channel and Dike Design (801)

2. Owner: Tucson Airport Authority
7250 South Tucson Blvd, Suite 300
Tucson, AZ 85756
(520) 573-4853
Attn: Victor Palma

3. General Description of Services: The Tucson Airport Authority (“TAA”) invites interested engineering firms to submit a Statement of Qualifications (“SOQ”) in response to the Request for Qualifications (“RFQ”) for Design Professional Services/Engineer required for 20110146 Drainage Channel and Dike Design (801), which includes, without limitation, planning, programming, design, estimating, construction documents and construction administration services.

4. General Description of Project:

- a. Design of Improvements to the existing earthen berm approximately 1,100 LF in length.
- b. A new 1300 LF berm and concrete cutoff wall 3ft below grade.
- c. Design will include Plans and Specifications. Level 1 and 2 services will be part of design fees. Level 3 services will be negotiated at a later time when construction has been determined to begin.
- d. All work shall be done by or under the responsible direction of a registered professional licensed to practice civil engineering in the State of Arizona.
- e. A 15% Preliminary design drawing will be provided with the RFQ as Exhibit E

5. Location of Work: Ryan Airfield Environs
9698 West Ajo Way
Tucson, Arizona 85735

6. RFQ: Written copies of the RFQ are available for review at TAA’s Procurement Department, and/or a hard copy (or PDF) may be obtained from that office without charge. To request a copy, contact Sylvia Granillo, sgranillo@flytucson.com. The RFQ contains the instructions, terms and conditions, forms, and other information relating to the RFQ, including, but not limited to, the number of persons or firms to be included on the final list, the selection criteria to be used by the selection committee to select the person or firm to perform the services, the relative weight of the selection criteria, information regarding interviews, and the number of contracts to be awarded.

7. Date and Time for Submission of SOQ: Written SOQs will be received by TAA until 2:00 p.m. Friday, February 15, 2019 at the Reception Desk of the TAA Administrative offices, 7250 S. Tucson Blvd, Suite 300, Third Floor, Tucson, Arizona 85756. One (1) original and Five (5) copies of the SOQ shall be required to be addressed and delivered to Debbie Cruz, Procurement Administrator, on or before the day and hour set for receipt. An SOQ may be withdrawn by written request any time before the scheduled

time and date for receipt. Any SOQ submitted after the designated date and time will not be accepted or considered.

8. Pre-Submission Conference: A pre-submission conference for the project will be held on Tuesday January 29, 2019 at 10:00 a.m. at the Tucson Airport Authority Administration Offices, 7250 S. Tucson Blvd, Suite 300, Third Floor, Tucson Arizona, 85756 in the Catalina Room. At this conference, TAA staff will discuss the scope of services, the proposed date for interviews, the selection process, and respond to questions about the RFQ. The pre-submission conference will also include an opportunity to visit the sites of the proposed services.

9. No Prices or Pricing Information: SOQs submitted by any interested persons or firms shall **NOT** include prices or any pricing information for the proposed services.

10. Costs of Responding to the RFQ: Any and all costs associated with responding to this RFQ or providing an SOQ shall be borne solely by the interested person or firm.

11. TAA's Right to Reject for Any Reason: TAA reserves the right to reject any or all SOQs, any other proposals or submissions, to cancel the RFQ, or to withhold the award of any contract relating to the RFQ for any reason which TAA determines.

12. Interest List: TAA is compiling an "Interest List" consisting of all Design Professionals and subconsultants who have submitted SOQs on airport projects. Each firm must complete and submit, with its SOQ, the "Interest List Form" included with the RFQ. The listing of a firm on any TAA Interest List is not an endorsement of that firm and does not indicate that the firm has been pre-qualified for airport work.

13. DBE. It is the policy of TAA to ensure that Disadvantaged Business Enterprise firms (DBEs) have a fair and equal opportunity to participate in TAA's contracts. Specifically, it is the goal of TAA to ensure that, to the extent reasonably possible and consistent with other legal requirements that: (a) DBEs are not discriminated against in the award and administration of TAA's contracts; (b) a level playing field is created on which DBEs can compete fairly for TAA's contracts; and (c) any barriers to the participation of DBEs in TAA's contracts are removed. Generally speaking, if the firm or a subconsultant is a DBE, the work done with the firm or subconsultant's own workforce (but not by non-DBE subconsultant) is counted as DBE participation. TAA has set an aspirational 7% (7% of the dollar value of the contract) DBE participation goal for this contract. As a matter of responsibility, firms must complete and submit the "Statement of Proposed DBE Utilization" form in the form provided, with its submittal. Firms and firms' subcontractor/subconsultant who are submitting as DBEs must be certified DBEs in Arizona in good standing prior to the date submittals are due. TAA recognizes current DBE certifications by the ADOT, City of Phoenix, and City of Tucson. For information regarding DBE firms recognized by TAA, or if you have any questions about TAA's DBE Program, please contact Veronica Ruiz-Ronquillo, TAA DBE Liaison Officer, at 520-573-8100.

14. Civil Rights Title VI Solicitation Notice. The Tucson Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex and religion in consideration for an award.

15. Legal Requirements: The services to be performed will be subject to the provisions of Title 34 of the Arizona Revised Statutes (A.R.S. § 34-101, *et seq.*, as amended). All persons or firms submitting an SOQ and their subconsultants must be duly licensed to perform the work at the time the SOQ is submitted (or exempt from licensing requirements) pursuant to all applicable laws, rules, and regulations. If a licensing exemption is claimed, the person or firm must set forth the basis for the claimed exemption in writing at the time the SOQ is submitted. In addition, the proposed project will be paid for in part with monies to be received from ADOT. For grant funded projects, additional terms and conditions may apply as set forth in the RFQ and proposed Contract Documents.

ADVERTISEMENT DATES: Daily Territorial
 Tucson, Arizona

January 15, 2019 and January 22, 2019

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