

NOTICE TO ALL PROPOSERS

ADDENDUM NO. 2

TO THE REQUEST FOR PROPOSALS FOR

TUCSON AIRPORT AUTHORITY PROJECT

10322466 AIRPORT MANAGEMENT SYSTEM MODULES

May 8, 2025

The following Addendum dated May 8, 2025, shall be made as part of the Request for Proposal (RFP) dated April 21, 2025, for 10322466 Airport Management System Modules.

GENERAL

1. The Pre-Proposal Conference Summary dated May 6, 2025, and associated sign-in sheets are attached to this Addendum No. 2.

RESPONSES TO QUESTIONS

Q1: The RFP submission deadline is May 21, 2025; however, the document states that shortlisting for interviews and demonstrations will occur by May 3, 2025. Could you please clarify if this is an error? If not, what criteria will be used for the shortlisting process?

Answer: TAA presently intends to notify the short-listed firms by Wednesday, June 4, 2025.

Q2: Would TAA be able to accept a virtual submission of the response by May 21st, 2025, instead of requiring a physical copy by mail?

Answer: TAA will accept a pdf submission email to Sara Perry, sperry@flytucson.com, no later than 2:00 p.m. Local Tucson Time, on May 21, 2025. TAA still expects a physical Proposal (one original and five copies) submitted no later than 2:00 p.m. Local Tucson Time, on May 21, 2025.

Q3: What is TAA's timeline for procuring and implementing the System?

Answer: Hoping to award beginning of June timeframe. Implementation will depend on modules, etc. and anticipate 24-26 months duration.

Q4: If GIS integration is required, please specify how many GIS layers the TAA will provide to the vendor.

Answer: We are looking for a true integration with ESRI ArcGIS. We would want all necessary layers from our GIS maps available for use.

Q5: How much data is TAA seeking to migrate? In what format will the data be provided?

Answer: This will depend on what modules are available. At minimum we would be moving Tadera ABRM and Oracle EBS data like workorders and other data.

Q6: Is the TAA seeking a sandbox environment for the duration of this project?

Answer: Yes, we would like to have a Test environment available to test changes before production.

Q7: Does TAA require data warehousing services to be provided by the vendor?

Answer: No requirement for Data warehousing

Q8: What is TAA's expectation for training? How many days of training is TAA seeking for different levels of users? Is TAA seeking onsite or virtual training?

Answer: We expect different training sessions for each module and/or team/department as needs are identified. Number of days would be dependent on needs assessed. A combo of onsite and virtual training.

Q9: Would the ability to integrate with flight data provider for the day of operations or future assignments be provided by TAA or does the vendor have to cost it out?

Answer: Depending on how the integration/API is setup TAA may be able to integrate with assistance from the AMS provider.

Q10: Could you please send us the Scope of Work for the subject RFP?

Answer: The Scope of Work is referenced in Section I and Section II of the RFP.

Q11: Does it include flight tracking and surface operations?

Answer: This should be an included module of the system and is referenced in section 6 Operations Management of the RFP.

End of Addendum #2

PRE-PROPOSAL CONFERENCE SUMMARY

Project No./Name: 10322466 Airport Management System Modules
Date: Tuesday, May 6, 2025
Time: 11:00 a.m.
Location: Tucson Airport Authority (TAA) IT Office, Annex Training Room at 7005 S Plumer Ave, Tucson, AZ 85756.
Funding: TAA
Procurement Officer: Sara Perry, Procurement Administrator
Project Manager: Aaron Shepherd, Deputy Chief Information Officer

SIGN IN AND INTRODUCTIONS

1. See attached Sign-in Sheet for attendees.
2. Sara Perry welcomed all attendees and made brief introductions. She indicated that the minutes of the pre-proposal conference will be distributed to all meeting attendees and RFP holders of record. Further addenda, if any, will be distributed to pre-proposal meeting attendees and firms on the RFP Holders List.

GENERAL INFORMATION

1. TAA intends to award this contract by Wednesday, June 4, 2025.
2. The project will be funded by TAA funds.
3. The selected Proposer will be required to provide an Airport Management System (AMS) solution to streamline Airport operations by replacing multiple, disconnected applications.
4. TAA shall not be held responsible for any oral instructions. Any changes to this RFP will be in the form of an addendum, which will be furnished to all registered RFP holders and pre-proposal meeting attendees.
5. This RFP does not obligate TAA to award the contract to any firm nor to pay any cost incurred in the proposal process or in the preparation of Proposals submitted in response to this RFP. Firms will be required to attend interviews in Tucson at a time and place to be announced. Expenses associated with such travel will be solely the responsibility of the firms. TAA reserves the right to reject any and all Proposals or to accept any firm which is deemed to be advantageous to the public and TAA.
6. The Proposal and other requested information must be completed, in its entirety, to the best of Proposer's ability and the Proposer must represent and warrant that all information contained therein is true and correct to the best of Proposer's knowledge.

7. No representative or agent of the Proposer may contact any member of the staff or Selection Committee, any member or director of TAA or any other agent or consultant of TAA, either directly or indirectly. Questions related to the RFP or Proposal process may be directed in writing to Sara Perry, Procurement Administrator by email at sperry@flytucson.com. Any communication, or attempted communication, with any person other than Sara Perry shall, at the sole discretion of TAA, be grounds for disqualification of the firm.

8. Any questions that the Proposers may have about the RFP, or the project should be emailed to Sara Perry at sperry@flytucson.com no later than Tuesday, May 13, 2025. TAA will issue the minutes of the pre-proposal conference and written responses to any questions received to all RFP holders by email on Thursday, May 8, 2025.

9. Until an award and execution of a contract by TAA, only the name of each Proposer on the short list may be made available to the public. All other information received by TAA in response to this RFP or contained in the Proposals shall be confidential. The Proposals shall be open to public inspection after the contract is awarded and executed by TAA. To the extent the firm designates, and TAA concurs, trade secrets and other proprietary data contained in the firm's Proposal will be kept confidential.

10. DBE - It is the policy of TAA to ensure that Disadvantaged Business Enterprise firms ("DBEs") have a fair and equal opportunity to participate in TAA's contracts. Specifically, it is the goal of TAA to ensure that, to the extent reasonably possible and consistent with other legal requirements that: (a) DBEs are not discriminated against in the award and administration of TAA's contracts; (b) a level playing field is created on which DBEs can compete fairly for TAA's contracts; and (c) any barriers to the participation of DBEs in TAA's contracts are removed. A copy of this policy is available upon request. Although disadvantaged business enterprise participation in this project is not required, TAA strongly encourages Proposers to voluntarily seek out and consider subconsultant opportunities with certified DBEs so that DBEs have a fair and equal opportunity to participate in TAA's contracts. As a matter of responsiveness, firms must complete and submit the provided Statement of Proposed DBE Utilization" form provided in Attachment 2 with its submittal, even if no DBE participation is expected. TAA recognizes current DBE certifications by the ADOT, City of Phoenix, and City of Tucson. For information regarding DBE firms recognized by TAA, or if you have any questions about TAA's DBE Program, please contact Bert Resimont, TAA DBE Liaison Officer, at 520-573-8100.

PROPOSAL REQUIREMENTS

1. Sara Perry reminded the firms to carefully review the Proposal requirements described in Section VI on page 11.

2. Proposers should review the insurance requirements in Section III page 5 of the RFP to confirm that they can comply.

4. Client references provided in the Proposals should not include TAA.

5. Failure on the part of a Proposer to provide any portion of the required documentation may be cause for rejection of the Proposal. In the event of any conflict between any of the Proposal documents, resolution thereof shall be at TAA's sole discretion.

6. Proposals are due on or before 2:00 p.m. local Tucson time on Wednesday, May 21, 2025 at TAA's Administration Building 7250 S. Tucson Blvd, Ste 300, (Tucson International Airport 3rd Floor) Tucson, AZ 85756, and must be time stamped to record TAA's receipt of the Proposals. Proposals submitted after that time may not be accepted.

7. One (1) original and five (5) copies of the Proposal should be submitted to TAA and should be clearly labeled with the project title and the Proposer's name and addressed to the attention of Sara Perry, Procurement Administrator.

8. Proposals may be withdrawn either personally or by written request any time before the scheduled date and time of receipt.

SELECTION PROCESS

1. TAA is conducting a selection process in accordance with the requirements of Title 34 A.R.S. to select one firm to provide Software (SaaS) services for the project listed in the RFP.

2. Proposals from interested firms will be evaluated by an in-house Selection Committee, which will rank the Proposals based on qualifications/price and select three to five Proposers to be short-listed. All Proposers will be notified as to which firms have been selected for the short-list.

3. The short-listed Proposers will be interviewed and provide a demonstration of their Airport Management System Modules by the Selection Committee in person.

SCOPE OF WORK

1. Project Manager brief.

DISCUSSION:

The floor was opened to questions and answers and discussion followed.

Q1: Are you looking for a custom-built solution?

Answer: No. We are looking for a single source vendor solution.

Attendees were reminded that the Proposal due date and time is 2:00 p.m. on Wednesday, May 21, 2025. The last day for questions is Tuesday, May 13, 2025.

The conference adjourned at 11:15 a.m.

The above is intended to be a summary of the proceedings as recalled by Sara Perry. The proceedings were tape-recorded, and the tape is on file in the TAA's Procurement Department.

cc: File A

Tucson Airport Authority
7250 S. Tucson Blvd., Suite 300
Tucson, Arizona 85756
(520) 573-8100
(520) 573-8008

ATTENDANCE SIGN IN SHEET

PRE-PROPOSAL CONFERENCE

10322466 Airport Management Systems Modules



Date: Tuesday, May 6, 2025

Time: 11:00 a.m.

Location: Annex Training Room

Name	Company Name	Address City/State/Zip	Phone	Fax	Email
Sara Perry	Tucson International Airport				sperry@flytucson.com
Matti Garry	Tucson International Airport				mgarry@flytucson.com
Kathy Myers	Tucson International Airport				kmyers@flytucson.com
Debbie Cruz	Tucson International Airport				dcruz@flytucson.com
Crystal (Intern)	Tucson International Airport				-----
Bert Resimont	Tucson International Airport				bresimont@flytucson.com
Aaron Shephard	Tucson International Airport				ashephard@flytucson.com
Robert Gonzalez	Tucson International Airport				rgonzalez@flytucson.com
Anthony Casella	Tucson International Airport				acasella@flytucson.com
Emin Aydia	Tucson International Airport				eyaydin@flytucson.com
Shantanu Rathi	ProDIGIQ				shantanu.rathi@prodigiq.com
Donna Mullins	Kale Info Solutions USA				donna.mullins@kalelogisticss.com
Joe Dalton	AirTera (NATA CS)				joe.dalton@airtera.com
Dan DellaVentura	ESP Global Services				dan.dellaventura@espglobalservices.com
Dillon Keppel	GoApron				Dillon@goapron.com

Tucson Airport Authority
7250 S. Tucson Blvd., Suite 300
Tucson, Arizona 85756
(520) 573-8100
(520) 573-8008

ATTENDANCE SIGN IN SHEET

PRE-PROPOSAL CONFERENCE

10322466 Airport Management Systems Modules



Date: Tuesday, May 6, 2025

Time: 11:00 a.m.

Location: Annex Training Room

Name	Company Name	Address City/State/Zip	Phone	Fax	Email
Stavros Sidiropoulous	Vianair Inc,				stavros@vianair.com
Bryson Threatt	GoApron				bryson@goapron.com
Patrick Fitzgerald	Frequentis				patrick.fitzgearld@frequentis.com
Ross Kinkade	Asteria Partners				ross@asteria.partners
Jonathan Rupp	Asteria Partners				jonathan@asteria.partners
Peter Castronuova	ESP Global Services				Peter.Castronuova@ESP.co.uk
Jim Allerdice	Vianair				
Spencer Stewart	Tadera				spencer.stewart@tadera.com
Edward Bauer	Veovo				edward.bauer@veovo.com
Elyse Toplin	TADERA				elyse.toplin@tadera.com
Levent Akdog	Mott MacDonald				Levent.akdag@mottmac.com
Tammy Coffey	Kale Logistics		310-927-1440		tamara.coffey@kalelogistics.com