



**NOTICE TO ALL BIDDERS**

**ADDENDUM NO. 1  
TO  
TUCSON AIRPORT AUTHORITY  
TUCSON INTERNATIONAL AIRPORT  
10119007 CBP RELOCATION**

**January 24, 2020**

In accordance with the Bid Documents, Bidders on the above-referenced project are hereby notified that the following Addendum, dated January 24, 2020 shall be made a part of the Bid Documents. The Bidder shall acknowledge receipt of this addendum on the Bid Form.

**GENERAL**

1. The Pre-Bid Conference Summary dated January 22, 2020.
2. Pre-Bid meeting attendees sign-in sheet dated January 22, 2020.
3. Revised Bid-Form dated January 22, 2020.

## PRE-BID CONFERENCE SUMMARY

**Project Number:** 10119007  
**Project Name:** CBP Relocation – BID 2020  
**Date:** January 22, 2020  
**Time:** 10:00 a.m.  
**Location:** Catalina Room  
**Funding:** TAA  
**Procurement Officer:** Kathy Myers  
**Project Director:** Lorraine Behr  
**Project Engineer:** Michael Nervik

### 1. SIGN IN AND INTRODUCTIONS

- 1.1. See attached list for attendees.
- 1.2. Ms. Myers welcomed all attendees and made brief introductions of TAA staff and the Project Architect.
- 1.3. Ms. Myers indicated that a copy of the pre-bid conference summary and associated sign-in sheets will be distributed to all bid set holders of record and pre-bid conference attendees via addendum. Bidders wishing to receive any further addenda must confirm they are on the Bid Holder's List.

### 2. BIDDING REQUIREMENTS:

- 2.1 Bids will be opened at 2:00 p.m. Local Tucson Time on Wednesday, February 12, 2020 in the Catalina Room of the TAA Administration Office, Tucson International Airport, Third Level, 7250 South Tucson Boulevard, Suite 300, Tucson, Arizona 85756.
- 2.2 All requests for clarifications or substitutions shall be made in writing to the Architect via email at mnervik@DLRGROUP.com. Answers will be provided via addendum to all bid set holders of record. The last day for questions will be Tuesday, February 4, 2020 and a final addendum, if necessary, will be issued on Thursday, February 6, 2020.
- 2.3 The contractor shall carefully complete the bid as required by the Contract Documents.
- 2.4 Bidders must prepare their bid on the Bid Form provided on pages 23 - 25 of the Bid Documents and must enclose with their bid all items listed on page 25.
- 2.5 Bidders must enclose a properly executed Non-collusion Affidavit in the form provided on page 26 of the Bid Documents.
- 2.6 Bidders must enclose a properly executed TAA Interest List Form on provided on page 21 of the Bid Documents for themselves and their subcontractors.

- 2.7 All bids must include a bid bond in the amount of 10 percent of the base bid amount in the form shown on page 30 of the Bid Documents.
- 2.8 The Work to be performed will be subject to the provisions of Title 34 of the Arizona Revised Statutes (A.R.S. § 34-201, *et seq.*, as amended). All bidders and subcontractors must be duly licensed to perform the work at the time the bid is submitted (or exempt from licensing requirements). If a licensing exemption is claimed, the bidder must set forth basis for any claimed exception on page 23 of the Bid Form at the time the bid is submitted.
- 2.9 DBE. It is the policy of TAA to ensure that Disadvantaged Business Enterprise firms ("DBEs") have a fair and equal opportunity to participate in TAA's contracts. Specifically, it is the goal of TAA to ensure that, to the extent reasonably possible and consistent with other legal requirements: (a) DBEs are not discriminated against in the award and administration of TAA's contracts; (b) a level playing field is created on which DBEs can compete fairly for TAA's contracts; and (c) any barriers to the participation of DBEs in TAA's contracts are removed. A copy of this policy is available upon request. TAA has set an aspirational 7% (7% of the dollar value of the contract) DBE participation goal for this contract. As a matter of responsiveness, firms must complete and submit the "Statement of Proposed DBE Utilization" form, with its submittal. For information regarding DBE firms recognized by TAA, or if you have any questions about TAA's policy, please contact Veronica Ruiz-Ronquillo, TAA DBE Liaison Officer, at 520-573-8100.
- 2.10 DBE Reporting. As a condition of the agreement between the parties, the Contractor awarded the contract will be required to report DBE participation efforts. The Contractor will list (1) all certified DBE subcontractors who will be working on the Project, including work performed by Contractor's own forces if Contractor is a DBE and (2) the estimated amount of dollars that will be paid to any DBE subcontractor providing services. This information will be reported on a form to be provided by TAA. In addition, Contractor must provide written confirmation from each DBE of its participation in the Contractor's work. Contractor will be required to track all payments to DBEs working on the Project. At the completion of the Project, Contractor will be required to complete and submit a final certification of payments to DBE firms on a form to be provided by TAA.

### **3. CONTRACT REQUIREMENTS:**

- 3.1 Bidders shall carefully review the Construction Services Agreement beginning on page 27 of the Bid Documents, as well as the Master General Conditions (Exhibit A to the Construction Services Agreement).
- 3.2 There are liquidated damage requirements for this project and are described on page 31 of the Master General Conditions (Exhibit A of the Construction Services Agreement).
- 3.3 Insurance requirements are shown on pages 30 - 32 of the Master General Conditions. Bidders should carefully review these requirements to confirm they can comply.
- 3.4 Performance and Payment bonds will be required for this project in the form found on pages 31 and 32 of the Bid Documents.

### **4. PROJECT SCOPE AND TIMING:**

- 4.1 Mike Nervik reviewed the Scope of the Work.
- 4.2 Ms. Behr indicated that the successful Bidder will be required to achieve Substantial Completion of the entire Work in accordance with the terms of the contract not later than 180 Calendar Days after the issuance of the Notice to Proceed by TAA.

- 4.3 Ms Behr stated that the successful Bidder will remove the millwork. The asbestos levels are less than 1%, and the General Contractor will dispose of the wall, etc., as construction debris (i.e., no special disposal measures are necessary. The wall does have trace amounts (less than 1%) of asbestos.
- 4.4 A copy of the "Ground Rules for Construction at TAA and Ryan Airfield" (May 2018) is available on TAA's website, <https://s20532.pcdn.co/files/Ground-Rules-05012018-Final.compressed.pdf>. Bidders should note the requirements for a Project Safety Plan and Project Construction Management Plan.

**5. GENERAL INFORMATION:**

- 5.1 Any Special Inspections will be by the Owner's Representative. Testing requirements are outlined in the Contract Documents.
- 5.2 Traffic control and pedestrian access shall be provided for by the Contractor. Pedestrian access, or other accommodations, shall be safe and well-constructed.
- 5.3 Traffic Control and temporary fencing shall be provided and maintained by the Contractor.
- 5.4. A City of Tucson building permit is required for this project. The Contractor shall pick up and pay for the permit. Permit cost shall be reimbursed by TAA at the Contractor's cost.
- 5.5. The location of the Contractor's yard and the haul routes were discussed.
- 5.6 The Contractor is responsible for arranging and payment of all costs for temporary utilities. Power is existing at the site.
- 5.7 All work done within the security area will require Contractors to be badged. No TAA Project Officers are available. Enough badged personnel are required to complete the project on time.
- 5.8 Subcontractor work shall not be permitted without supervision of the Prime Contractor.
- 5.9 No drugs, alcohol or firearms are allowed on any airport property.
- 5.12 All Contractor vehicles shall be identified with permanent lettering that may be easily read from 20' away, on each side of the vehicle, showing the name of the company. Company owned, but not lettered vehicles, shall be marked with magnetic signs with the company name and shall be at least 12"x24" mounted on each side of the vehicle and easily read from 20' away on each side of the vehicle.
- 5.13 All company vehicles admitted to the secured area shall have a copy of vehicle registration (or rental/lease contract) and insurance card in the name of the company.
- 5.14 No private vehicles are permitted in the secured operations area. Parking of private vehicles will be in a designated area, usually in or adjacent to the contractor yard.
- 5.15 It is mandatory that all aspects of the OSHA Hazardous Materials Communications Program be provided for, including Material Safety Data Sheets, which must be filed in a designated location on the project, available to personnel and the Fire Department.
- 5.16 The Contractor shall be responsible for the immediate cleanup of any leaking or spilled substance, such as fuel, oil, anti-freeze, etc. Spilled materials shall be disposed of off airport property in a proper manner. The Contractor shall provide TAA with documentation describing disposal.

- 5.17 The work and traffic areas must be kept free of debris, including dust, mud, construction materials, etc. which would jeopardize operations. Active pavements adjacent to the work site shall be cleaned by appropriate methods to insure that foreign materials are not present to damage aircraft or ground vehicles.
- 5.18 TAA shall not be responsible for the security of any stored materials or equipment. The Contractor shall provide whatever measures are necessary to protect materials or equipment.
- 5.19 Personnel will be working in a high noise area and should take appropriate protective measures.
- 5.20 If any welding or open flame cutting (including equipment repairs) is done, a daily, no cost, welding permit will be issued by TAA's Fire Department.
- 5.21 TAA has a confined space program is outlined in the project specifications. The Contractor will be responsible to provide all equipment and trained personnel if required by project activities.

## 6. DISCUSSION

The floor was opened to questions and answers and discussion followed.

Q. Are the requirements for the Fence Standards in the Plans and Project Manual?

A. The Security Fencing / Security Gate: Standard Requirements can be found on TAA's website (<https://s20532.pcdn.co/files/TUS-RYN-Fence-Standard-Final.compressed.pdf>).

Q. Will the fence that is semi-permanent need to come out?

A. Yes.

Q. Should we include the permit fees in our base bid?

A. No. Permit costs are a direct payment to the general contractor.

Q. Do you have an estimated project budget?

A. We do not disclose estimated construction budgets.

Q. Do you have an estimated start date?

A. Bid opening is February 12, 2020. Bid is reviewed for compliance and if complete will be submitted to our board for approval on March 4, 2020. Based on that, we are looking at to issue NTP in mid-March, pending receipt of all required documents.

## 7. SITE VISIT

Mr. Nervik indicated that a site visit would be conducted for interested firms.

The conference adjourned at 10:25 a.m. and a site visit was conducted.

This is a summary of the proceedings of the Pre-Bid Conference as recalled by Kathy Myers. A tape recording of the proceedings was made and is on file in the TAA Procurement Department.

cc: File O

Tucson Airport Authority  
 7250 S. Tucson Blvd, Ste. 300  
 Tucson, AZ 85756  
 (520) 573-8100

**ATTENDANCE SIGN IN SHEET**

**10119007 CBP Relocation - Bid 2020  
 Pre-Bid Meeting**



Date: <b>January 22, 2020</b>	Time: <b>10:00 AM</b>	Location: <b>Catalina Board Room</b>		
NAME	ORGANIZATION	PHONE	EMAIL ADDRESS	DBE STATUS YES/NO
Lorraine Behr ✓	TAA	520-573-8100	<a href="mailto:lbeh@flytucson.com">lbeh@flytucson.com</a>	N/A
Mike Nervik ✓	DLR Group	520-882-0698	<a href="mailto:mnervik@dlrgroup.com">mnervik@dlrgroup.com</a>	N/A
Kathy Myers ✓	TAA	520-573-8100	<a href="mailto:kmyers@flytucson.com">kmyers@flytucson.com</a>	N/A
Veronica Ruiz-Ronquillo ✓	TAA	520-573-8100	<a href="mailto:vruiyronquillo@flytucson.com">vruiyronquillo@flytucson.com</a>	N/A
Sylvia Granillo ✓	TAA	520-573-8100	<a href="mailto:sgranillo@flytucson.com">sgranillo@flytucson.com</a>	N/A
Randy Smith	Artisan Ironworks	623 670 2431	<a href="mailto:Randy@artisanironworksllc.com">Randy@artisanironworksllc.com</a>	N/A
LANCE SWAIM	DP AIR CORP	(520) 820-0271	<a href="mailto:LSWAIM@DPAIR.COM">LSWAIM@DPAIR.COM</a>	NO
TONY BOUWENBIAZ	TOMCOX UNLIMITED	(920) 126 4500	<a href="mailto:TONYBOUWENBIAZ@TOMCOXUNLIMITED.COM">TONYBOUWENBIAZ@TOMCOXUNLIMITED.COM</a>	
OCTAVIO SANTAMARIA	AS DEST+CON	(520) 578-4283	<a href="mailto:OS@asdescon.com">OS@asdescon.com</a>	No
VIM GILLIS	CANYON	520-612-1825	<a href="mailto:VGILLIS@CANYONBD.COM">VGILLIS@CANYONBD.COM</a>	No
Frank Fuentes	Canyon	520-315-0063	<a href="mailto:ffuentes@canyonbd.com">ffuentes@canyonbd.com</a>	No
Daniel Florez	APL Access & Security	520-244-4471	<a href="mailto:dflorez@aplsecurity.com">dflorez@aplsecurity.com</a>	N/A
Corey Morris	APL Access & Security	520-244-4471	<a href="mailto:cmorris@aplsecurity.com">cmorris@aplsecurity.com</a>	N/A
Mark Unis	WE O'Neil Const	520 792-0734	<a href="mailto:munis@weoneil.com">munis@weoneil.com</a>	N/A

Tucson Airport Authority  
 7250 S. Tucson Blvd, Ste. 300  
 Tucson, AZ 85756  
 (520) 573-8100

ATTENDANCE SIGN IN SHEET

10119007 CBP Relocation - Bid 2020  
 Pre-Bid Meeting



<u>Date:</u> January 22, 2020	<u>Time:</u> 10:00 AM	<u>Location:</u> Catalina Board Room		
<u>NAME</u>	<u>ORGANIZATION</u>	<u>PHONE</u>	<u>EMAIL ADDRESS</u>	<u>DBE STATUS YES/NO</u>
RANDY ROBISON	CAMWEST GROUP	520.297.2171	Randyr@camwestgroup.com	N
Gabriel Ortega	Gabet	602529 0369	Gabriel@Gabetcompany.com	YES
Nathan Kappeler	Kappcon	520 2922225	nathan@Kappcon.com	N
BRIAN BRIDGEMAN	TOMCAT	(410) 585-5565	BRIDGEMAN.TOMCATUNLIMITED@GMAIL.COM	Y
WILLIAM MUELLER	CONWAY TILE	(520) 982-5769	William@conwayinc.com	
LARRY STEERS	PMC	449-3151	larrys@Pueblo-mechanical.com	
David Jennico	Desert Services Int.	623-2560235	davidj@desertservices.com	Yes.
Charlie Warren	Darling Geomatics	520 2982725	charlie@darlingltd.com	Y
Tim Kopszka	Pueblo Mech	520 664-7182	timk@pueblo-mechanical.com	
Kiel Prudence	Marsh	520-395-9357	Kiel@marsh-development.com	(N)





**BID FORM – REVISED 1/22/20**

PLACE: TUCSON AIRPORT AUTHORITY  
7250 South Tucson Boulevard, Suite 300  
Tucson, Arizona 85756

DATE/TIME: 2:00 p.m. Local Tucson Time February 12, 2020

BID OF: \_\_\_\_\_  
(Hereinafter called the "Bidder")

DOING BUSINESS AS: \_\_\_\_\_  
Corporation Partnership Individual

TO: Tucson Airport Authority ("TAA" or "Owner")

PROJECT: 10119007 CBP Relocation – BID 2020

I (We), the undersigned, propose to provide all construction and services required by the Bid Documents or reasonably inferable therefrom to produce the results intended, whether completed or partially completed, and including all other administration, supervision, labor, materials, equipment, supplies, incidentals, facilities, requirements, and services to be provided by Contractor to fulfill Contractor's obligations under the Contract Documents, hereinafter called the "Work."

I (We) further declare that we have carefully read and examined all Bid Documents and all portions of the Contract Documents, including the Drawings and Specifications, and that we have made personal examination of the property, and that we have a full understanding of the exact scope of the Work.

I (We) further declare that in case of a joint bid each party thereto certifies, as to his/her own organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor. The Bid as stated herein includes the cost of insurance and bonds as required by the Contract Documents. I (We) agree to provide the bonds and insurance required under the Contract Documents.

I (We) further declare that we have not in the preparation or submission of this Bid, or with regard to any act of performance under the Contract Documents, entered into any contract, combination, conspiracy or other act in restraint of trade or commerce which is unlawful under the laws of the State of Arizona.

I (We) further acknowledge receipt of the following Addenda:

Addendum No.	Date
Addendum No.	Date
Addendum No.	Date

In submitting this Bid, I (we) agree to the following:

1. To execute the Construction Services Agreement for the Work for the price stated below, in the form submitted in the Bid Documents, as that form is supplemented and amended by the Contract Documents, within fourteen (14) Calendar Days of receipt of notification of acceptance of this Bid.
2. To accomplish the Work in strict accordance with the Contract Documents and all applicable laws, statutes, ordinances, codes and regulations, and to submit herewith the attached Non-Collusion Affidavit.
3. To commence Work on or before the date specified in the "Notice to Proceed," and to complete the Work within the time set forth in the Contract Documents.
4. To complete the Work for the price(s) shown below:

BASE BID:

\_\_\_\_\_ (\$ \_\_\_\_\_)  
 In words In numbers

Additive Alternate No. 1 (Entry Canopy Re-Roof)

\_\_\_\_\_ (\$ \_\_\_\_\_)  
 In words In numbers

Allowance #1: Interior and Exterior Building Signage (Lump Sum Allowance includes the sum to cover the costs of design, engineering, procurement, manufacturing, delivery, and installation of the interior and exterior building signage)

Twenty Thousand Dollars \_\_\_\_\_ (\$20,000.00 \_\_\_\_\_)  
 In Words In Numbers

Allowance #2: Decorative Window Film (Lump Sum Allowance includes the sum to cover the costs of design, engineering, procurement, manufacturing, delivery, and installation of the decorative window film)

Two Thousand Five Hundred Dollars \_\_\_\_\_ (\$2,500.00 \_\_\_\_\_)  
 In Words In Numbers

**TOTAL AGGREGATE BID (BASE BID PLUS ALTERNATE NO. 1 \_\_\_\_\_, PLUS ALLOWANCE #1, PLUS ALLOWANCE #2)**

\_\_\_\_\_ (\$ \_\_\_\_\_)  
 In words In numbers

Enclosed is a Bid Bond as required in the Instructions to Bidders consisting of a \_\_\_\_\_ in the amount of \_\_\_\_\_ dollars (\$ \_\_\_\_\_) which is not less than ten percent (10%) of the Total Aggregate Bid.

In accordance with the terms and conditions set forth in the Instruction to Bidders, the undersigned Bidder understands and agrees that the Bid Bond can be forfeited to TAA in the event the Bidder fails to deliver the

required bonds and insurance and otherwise fails to execute the Construction Services Agreement for the Project within fourteen (14) Calendar Days of receipt of notification of TAA's acceptance of this Bid. The undersigned Bidder represents to TAA the Bidder's Representations set forth in Section II of the Instructions to Bidders.

Bidder encloses with his/her/its Bid, the following documents: (1) Bid Form; (2) Schedule of Values; (3) Bid Bond; (4) Noncollusion Affidavit; (5) Interest List Form; (6) Contractor's Qualification Statement, (7) Statement of Proposed DBE Utilization, and (8) a written explanation setting forth the basis for an exemption from licensing requirements, if claimed. ANY EXCEPTIONS TO THE ABOVE LIST MUST BE IDENTIFIED IN WRITING: \_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Official Name of Bidder)

SEAL

Signature: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

(If Bidder is a corporation)

Bidder's Telephone Number: \_\_\_\_\_

Bidder's Email Address: \_\_\_\_\_

Bidder's Business Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF ARIZONA                    )  
  ) ss.  
County of Pima                         )

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day  
of \_\_\_\_\_, by \_\_\_\_\_ in his/her capacity as \_\_\_\_\_.

Notary Public:

My commission expires:

\_\_\_\_\_