

NOTICE TO ALL BIDDERS

**ADDENDUM NO. 1
TO
TUCSON AIRPORT AUTHORITY
TUCSON INTERNATIONAL AIRPORT**

10223504 DESIGN & CONSTRUCTION OF NEW HVAC FOR WAREHOUSE AND ARCHIVES

MAY 22, 2023

In accordance with the Bid Documents, Bidders on the above-referenced project are hereby notified that the following Addendum, dated May 22, 2023, shall be made a part of the Bid Documents. The Bidder shall acknowledge receipt of this addendum on the Bid Form.

GENERAL

1. The Pre-Bid Conference Summary dated May 17, 2023, and associated sign-in sheets are attached to this Addendum No. 1.

PROJECT SPECIFICATIONS AND CONTRACT DOCUMENTS

No changes at this time.

PROJECT PLANS

No changes at this time.

RESPONSES TO QUESTIONS

No questions have been submitted.

MISCELLANEOUS

No changes at this time.

End of Addendum #1

PRE-BID CONFERENCE SUMMARY

Project Number: 10223504

Project Name: Design and Construction of New HVAC for Warehouse and Archives

Date: May 17, 2023

Time: 12:30 p.m. Local Tucson Time

Location: TAA The PitStop

Funding: TAA Major Maintenance

Procurement Officer: Corrie Bussey

Project Director: Luis Quintero

Project Engineer: Robert Kunkel, KC Mechanical Engineering

1. SIGN IN AND INTRODUCTIONS

- 1.1. See attached list for attendees.
- 1.2. Kathy Myers welcomed all attendees and made brief introductions of TAA staff and the Project Engineer.
- 1.3. Ms. Myers indicated that a copy of the pre-bid conference summary and associated sign-in sheets will be distributed to all bid set holders of record and pre-bid conference attendees via addendum. Bidders wishing to receive any further addenda must confirm they are on the Bid Holder's List.

2. BIDDING REQUIREMENTS:

- 2.1. Bids will be opened at 2:00 p.m. Local Tucson Time on Tuesday, June 6, 2023, in the Catalina Room of the TAA Administration Office, Tucson International Airport, Third Level, 7250 South Tucson Boulevard, Suite 300, Tucson, Arizona 85756.
- 2.2. All requests for clarifications or substitutions shall be made in writing to the Engineer via email at rkunkel@kcmech.net. Answers will be provided via addendum to all bid set holders of record. The last day for questions will be Tuesday, May 30, 2023, and a final addendum, if necessary, will be issued on Wednesday, May 31, 2023.

- 2.3. The contractor shall carefully complete the bid as required by the Contract Documents.
- 2.4. Bidders must prepare their bid on the Bid Form provided on pages 23 - 25 of the Bid Documents and must enclose with their bid all items listed on page 25.
- 2.5. Bidders must enclose a properly executed Non-collusion Affidavit in the form provided on page 26 of the Bid Documents.
- 2.6. Bidders must enclose a properly executed TAA Interest List Form on provided on page 21 of the Bid Documents for themselves and their subcontractors.
- 2.7. All bids must include a bid bond in the amount of 10 percent of the aggregate of the base bid amount in the form shown on page 30 of the Bid Documents.
- 2.8. The Work to be performed will be subject to the provisions of Title 34 of the Arizona Revised Statutes (A.R.S. § 34-201, *et seq.*, as amended). All bidders and subcontractors must be duly licensed to perform the work at the time the bid is submitted (or exempt from licensing requirements). If a licensing exemption is claimed, the bidder must set forth basis for any claimed exception on page 25 of the Bid Form at the time the bid is submitted.

3. CONTRACT REQUIREMENTS:

- 3.1. Bidders shall carefully review the Construction Services Agreement provided on pages 27 – 29 of the Bid Documents, as well as the Master General Conditions of the Bid Documents.
- 3.2. There are no liquidated damage requirements for this project, but TAA reserves the right to pursue actual damages if necessary.
- 3.3. Insurance requirements are shown in Exhibit F to the Construction Services Agreement. Bidders should carefully review these requirements to confirm they can comply.
- 3.4. Performance and Payment bonds will be required for this project in the forms found on pages 31 and 32 of the Bid Documents.

4. REPORTING AND DBE REQUIREMENTS:

- 4.1. DBE. It is the policy of TAA to ensure that Disadvantaged Business Enterprise firms ("DBEs") have a fair and equal opportunity to participate in TAA's contracts. TAA has set an aspirational 7% (7% of the dollar value of the contract) DBE participation

goal for this contract. Specifically, it is the goal of TAA to ensure that, to the extent reasonably possible and consistent with other legal requirements that: (a) DBEs are not discriminated against in the award and administration of TAA's contracts; (b) a level playing field is created on which DBEs can compete fairly for TAA's contracts; and (c) any barriers to the participation of DBEs in TAA's contracts are removed. If a proposer or subconsultant of the proposer are certified as DBE, the work performed by both shall be counted towards meeting the aspirational goal. Any work performed by a non-DBE proposer or subconsultant shall not. **As a matter of responsibility, firms must complete and submit the "Statement of Proposed DBE Utilization" in the form provided, with its submittal, including evidence of good faith effort related to TAA's goal if the aspirational goal is not met in part or in full.** Firms and firms' subcontractors/subconsultants who are submitting as DBEs must be certified DBEs in Arizona in good standing prior to the date submittals are due. TAA recognizes current DBE certifications by the Arizona Department of Transportation (ADOT), City of Phoenix, and City of Tucson. For information regarding DBE firms recognized by TAA, or if you have any questions about TAA's DBE Program, please contact Bert Resimont, TAA DBE Liaison Officer, at 520-573-8100.

- 4.2. The Respondents are required to submit the following information: (1) the names and addresses of DBE firms that will participate in the contract; (2) a description of the work that each DBE firm will perform; (3) the percentage of DBE utilization of each DBE firm participating; and (4) if the Respondent cannot meet the aspirational DBE goal in part or in full, evidence of good faith effort undertaken by the Respondent as described in Appendix A to 49 CFR Part 26. To count toward meeting a goal, each DBE firm must be certified in a NAICS code applicable to the kind of work the firm would perform on the contract.
- 4.3. As a condition of the agreement between the parties, the firm awarded the contract will be required to report DBE participation efforts listing (1) all certified DBE subconsultants/subcontractors who will be working on the Project, including work performed by the Proposer's own forces if the Proposer is a DBE and (2) the estimated amount of dollars that will be paid to any DBE subcontractor/subconsultant providing services. This information will be reported on a form to be provided by TAA. In addition, Proposer must provide written confirmation from each DBE of its participation in the Proposer's work. The Proposer will be required to track all payments to DBEs working on the Project. At the completion of the Project, Proposer will be required to complete and submit a final certification of payments to DBE firms on a form to be provided by TAA.

5. PROJECT SCOPE AND TIMING:

- 5.1. Mr. Quintero and the Project Engineer reviewed the Scope of the Work.

- 5.2. Mr. Quintero indicated that the successful Bidder will be required to achieve Substantial Completion of the entire Work in accordance with the terms of the contract not later than 365 Calendar Days after the issuance of the Notice to Proceed by TAA.

6. GENERAL INFORMATION:

- 6.1. Construction survey layout requirements are explained in the Contract Documents.
- 6.2. General inspection and acceptance testing will be by the Engineer. Quality Control Inspections and testing will be by the Contractor. Testing requirements are outlined in the Contract Documents.
- 6.3. A City of Tucson building permit is required for this project.
- 6.4. The Engineer explained the requirements for special inspections, submittals, etc.
- 6.5. The location of the Contractor's yard and the haul routes were discussed.
- 6.6. No drugs, alcohol or firearms are allowed on any airport property.
- 6.7. No badging is required.
- 6.8. It is mandatory that all aspects of the OSHA Hazardous Materials Communications Program be provided for, including Material Safety Data Sheets, which must be filed in a designated location on the project, available to personnel and the Fire Department.
- 6.9. The Contractor shall be responsible for the immediate cleanup of any leaking or spilled substance, such as fuel, oil, anti-freeze, etc. Spilled materials shall be disposed of off airport property in a proper manner. The Contractor shall provide TAA with documentation describing disposal.
- 6.10. The work and traffic areas must be kept free of debris, including dust, mud, construction materials, etc. which would jeopardize operations. Active pavements adjacent to the work site shall be cleaned by appropriate methods to insure that foreign materials are not present to damage aircraft or ground vehicles.
- 6.11. TAA shall not be responsible for the security of any stored materials or equipment. The Contractor shall provide whatever measures are necessary to protect materials or equipment.
- 6.12. Personnel will be working in a high noise area and should take appropriate protective measures.

- 6.13. If any welding or open flame cutting (including equipment repairs) is done, a daily, no cost, welding permit will be issued by TAA's Fire Department.
- 6.14. TAA has a confined space program is outlined in the project specifications. The Contractor will be responsible to provide all equipment and trained personnel if required by project activities.

7. DISCUSSION

The floor was opened to questions and answers and discussion followed.

1. During this meeting you mention Bid documents and I have only received the drawings. Where do I pick up the Bid Documents?

Answer: KC Mechanical is distributing the entire Bid package.

2. Will there be new ducting in the Archives area?

Answer: Yes

3. Are there any floor drains in the Archives Room?

Answer: No

8. SITE VISIT

Ms. Myers indicated that a site visit would be conducted for interested firms.

The conference adjourned at 12:50 p.m. and a site visit was conducted.

This is a summary of the proceedings of the Pre-Bid Conference as recalled by Kathy Myers. A tape recording of the proceedings was made and is on file in the TAA Procurement Department.

cc: File E, O

Tucson Airport Authority
 7250 S. Tucson Blvd., Suite 300
 Tucson, AZ 85706

(520)573-8100

ATTENDANCE SIGN IN SHEET



10223504 Design and Construction of New HVAC for Warehouse and Archives
 Pre-Bid Meeting

Date: May 17, 2023

Time: 12:30 p.m.

Location: The Pit/Stop

NAME	ORGANIZATION	PHONE	EMAIL ADDRESS
Luis Quintero	TAA	520-573-8294	<u>lquintero@flytucson.com</u>
Tyler Rothe	TAA	520-573-8280	<u>trothe@flytucson.com</u>
Sara Perry	TAA	520-573-4870	<u>sperry@flytucson.com</u>
Debbie Cruz	TAA	520-573-4831	<u>dcruz@flytucson.com</u>
Kathy Myers	TAA	520-573-4823	<u>kmyers@flytucson.com</u>
TERRY BORTH	BEL CONSTRUCTION	619-791-0460	<u>t.borth@belconstruction.com</u>
BERT RESIMONT	TAA	520-573-4892	<u>bresimont@flytucson.com</u>
Jeremy Estrada	MIDSTATE MECHANICAL	520-237-9814	<u>jerestrada@midstatemechanical.com</u>
Chuck Spamyard	Sun Mechanical	520-320-8875	<u>cspamyard@sunmechanical.net</u>
Chad Cassett	Pueblo	520-345-1509	<u>chad@pueblo-mechanical.com</u>
John Carlson	Pueblo	520-780-4911	<u>john@pueblo-mechanical.com</u>
Kent Campbell	Pueblo	520-573-4895	<u>kent@pueblo-mechanical.com</u>

